

Republic of the Philippir Ministry of Natural Resources OFFICE OF THE MINISTER Diliman, Quezon City

25 March 1985

SPECIAL ORDER 74 NO. SERIES OF 1985

SUBJECT : Conduct of a Planning Exercise for all Special Projects on the 26-29th of March 1985

In order to ensure an effective implementation of all OMIN Special Projects, a Planning Exercise shall be conducted on March 26-29, 1985 at the BFD Training Center.

The Exercise aims to:

- 1. Acquaint the Project Managers with the thrusts and priorities of the Ministry
- 2. Re-direct project activities in accordance with MNR plans and programs
- Develop the participants skills in developing/ translating their work and financial plan into measurable indicators of success.
- 4. Develop the Project Managers capability in implementing and controlling activities; and
- 5. Improve the participants skills, knowledge, and attitudes concerning methods and techniques of project preparation, project evaluation and financing.

In view thereof, the following are hereby instructed to attend the said workshop:

- 1. all OMIN Special Project Leaders;
- 2. all Monitoring Officers
- 3. all Project Development Division Staff;
- 4. all Planning ServiceDivision Chiefs and Asst. Division Chiefs

- 5. MISU Technical Staff
- 6. RRDP Technical Staff
- 7. FAPMO Technical Staff

All expenses to be incurred during the said workshop shall be chargeable against the appropriation of the Special Projects, subject to the availability of funds and the usual accounting and auditing procedures.

By Authority of the Minister:

ARNOLD B. CAOILI Deputy Minister

Recommending Approval:

Assistant Minister for Planning and Project Management