

Republic of the Philippines

Ministry of Natural Resources

Visayas Avenue, Diliman, Quezon City, Metro Manila

15 May 1987

SPECIAL ORDER No. <u>378</u> Series of 1987

SUBJECT : Designation of Project Monitoring Officer Arvin S. Flores as Project Officer for the Land Classification Project under the Palawan Integrated Area Development Project- DEENR Component.

- 1. In the interest and exigency of the service, Project Monitoring Officer Arvin S. Flores is hereby designated as Project Officer of the Land Classification Project under the Palawan Integrated Area Development Project (PIADP).
- 2. Arvin S. Flores shall report directly to the Assistant Project Manager and shall perform the duties and functions of the Office of the Project Officer.
- In signing official correspondence, vouchers, payrolls and contracts, he shall sign as:

ARVIN S. FLORES Project Officer Land Classification Project-PIADP DEENR-BFD Component

- As Project Officer, he shall assist the Asst. Project Manager in the overall supervision of the project and shall be responsible for the:
 - a. Effective implementation of the plans and programs of the project and the attainment of the planned work goals of the Land Classification Project;
 - b. Preparation of the entire project's operation plans;
 - Coordination and supervision of the Land Classification/ Sub-Classification, forest inventory and survey works being conducted by the different Land Classification teams;
 - d. Coordination of the functions and activities of the project with the different executing agencies under the Palawan Integrated Area Development Project (PIADP);
 - Assessment and evaluation of the performance of the different Land Classification (LC) teams;
 - Spearhead the review of the criteria used in Land Classification plans and submit project status report to the Asst. Project Manager;

- g. Identification and recommendation of solutions of problems and policy issues confronting the entire project's implementation;
- h. Performance of other functions that may be assigned by the Project Manager and the Asst. Project Manager.
- 5. This order shall take effect immediately and cancels/ supercedes all previous orders, memoranda and/or letters inconsistent herewith.

PHILIP ELLA J