7 May 1987

Special Order
No. <u>380</u>
Series of 1987

SUBJECT:

Authorizing MS. ELIZABETH P. DE LEON to attend a 3-day live-in seminar-workshop on June 10-12 at the Central Inzon State University (CISU), Muñoz, Nueva Ecija on the subject "Program Budgeting for Agricultural Libraries."

In the interest of the service and in order to highlight the importance of budgeting in libraries in providing effective service to users, Ms. Elizabeth P. De Leon is hereby authorized to attend a 3-day live-in seminar-workshop on June 10-12 at the Central Iuzon State University (CISU), Muñoz, Nueva Ecija on the subject "Program Budgeting for Agricultural Libraries" sponsored by the Agricultural Libraries Association of the Philippines (ALAP).

Registration fees and other incidental expenses shall be chargeable against NRMC funds subject to the usual accounting and auditing procedures.

FUIGENCIO S. FACTORAN, JR. Secretary