



Republic of the Philippines

Ministry of Natural Resources

Visayas Avenue, Diliman, Quezon City, Metro Manila

June 24, 1987

SPECIAL ORDER
NO. 404
Series of 1987

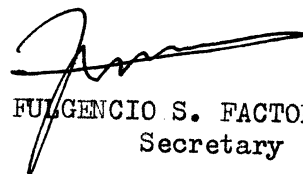
SUBJECT: Authorizing Mr. Renato E. Valdez,
Records & Document Section, GSD to
reimburse/claim transportation ex-
penditures while collecting/delivering
urgent/confidential official docu-
ments to concern offices.

In view of the increasing volume of correspondence which necessitates prompt delivery/pick-up to and from concerned offices, Mr. Renato E. Valdez is hereby designated as Special Messenger for urgent/confidential matter which requires immediate action.

As such he is required to present proper itinerary of travel duly attested by the Section Chief and also Certificate of Appearance properly signed by the Official with whom he has transacted business.

This reimbursement is however, subject to the availability of funds and the usual accounting and auditing rules and regulations.

This order shall take effect immediately and shall remain in force until revoke in writing.



FULGENCIO S. FACTORAN, JR.
Secretary