



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

14 September 1987

SPECIAL ORDER  
NO. 559  
SERIES OF 1987

SUBJECT : DESIGNATION OF ASSISTANT SECRETARY LIRIO T. ABUYUAN AS OVER-ALL IN CHARGE FOR THE DENR COMPONENTS OF THE RAINFED RESOURCES DEVELOPMENT PROJECT (RRDP), PALAWAN INTEGRATED AREA DEVELOPMENT PROJECT (PIADP), AND THE RP-JAPAN CROCODILE FARMING INSTITUTE PROJECT (CFI)

In the interest and exigency of the service, you are hereby designated as the Over-all In Charge for the above-mentioned projects.

As such, you are to assume the management of these projects as specified in the corresponding loan/grant agreements entered into by the Government of the Philippines with the respective foreign assisting agencies as herewith attached in annexes A, B, and C.

In the exercise of duties related thereto, you are to report directly to the Secretary, through the Undersecretary for Planning and Policy, and shall be guided by existing accounting and auditing procedures and regulations.

This order takes effect immediately and revokes, cancels, supersedes all previous orders inconsistent herewith.

For compliance.

  
FULGENCIO S. FACTORAN, JR.  
Secretary

ANNEX A

FUNCTIONS AND AUTHORITIES OF THE RRDP PROJECT DIRECTOR

The Project Director shall exercise over-all management of all components of the DENR Rainfed Resources Development Project and be responsible for:

1. Preparation of the operation and financial plans of the project;
2. Effect implementation and attainment of the approved plans and programs of the project;
3. Coordination of the activities and outputs of the project with the United States Agency for International Development (USAID), the Department of Agriculture (DA) and the Philippine Council for Agricultural Research and Resource Development (PCARRD);
4. Monitoring, assessment and evaluation of the performance of all RRDP field projects;
5. Identification and resolution of problem areas and policy issues related to the implementation of the project;
6. Preparation and submission of periodic progress and status reports of the project;
7. Represent the Department in all Interagency meetings related to the project.

The Project Director shall exercise the following authorities :

1. Set up the Central Project Structure within the DENR Central Office to be staffed by personnel she would deem functional and necessary;
2. To approve plantillas of RRDP personnel, recommend the approval of contracts of personnel and reassignment, transfer or grounding of detailed personnel.
3. To approve travel order of project personnel, including their Itinerary of travel, certificate of travel completed, and the corresponding vouchers of transportation fares and per diems;
4. To approve Requisition and Issue Vouchers (RIVs), corresponding Job and Letter Order and Payment Vouchers for the purchase of supplies and materials and equipment involving amounts not exceeding Fifty Thousand Pesos (₱ 50,000);

5. To enter into and approve payment for contracts of Lease for office rentals, Paquiao contracts and contract of services involving amount not exceeding Fifty Thousand Pesos (P50,000);
6. To approve Job and Letter Orders and vouchers for the repair of motor vehicle and other office equipment involving amount not to exceed Fifty Thousand Pesos (P 50,000);
7. Approve vouchers for payment of water and electric bills, office space rentals, telephon bills and other fixed expenditures including payment for freight and communication expenses regardless of amount.
8. To recommend approval of contracts entered into by and between the DENR under the Host Country Contract Scheme with qualified Non-Government Organizations (NGOs) and other private sector firm/entities; and
9. To recommend approval/concurrence of Joint Implementation Letters (JPILs) and Project Implementation Orders (PIO) and other related documents for the effective implementation of the project.

ANNEX B

FUNCTIONS AND AUTHORITIES OF THE CFI PROJECT DIRECTOR

The Project Director shall exercise over-all management of the Institute and shall be responsible for:

1. Preparation of the operation and financial plans of the Project;
2. Effect implementation and attainment of the approved plans and programs of the Institute;
3. Coordination of the activities and outputs of the CFI with the Japan International Cooperation Agency (JICA), the Embassy of Japan, other concerned offices of the government, private sector, and other foreign organizations/entities concerned with conservation, research and farming of crocodiles and other endangered wildlife.
4. Monitoring, assessment and evaluation of the performance of the Institute and Crocodile sanctuaries;
5. Identification and resolution of problem areas and policy issues related to the implementation of the project;
6. Preparation and submission of periodic progress and status reports of the project;
7. Represent the Department in all conferences/meetings related to the project.

The Project Manager shall exercise the following authorities :

1. Set up the Project Management Office withing Palawan to be staffed by personnel she would deem functional and necessary;
2. To approve plantillas of pick-up laborers, recommend the approval of contracts of personnel and reassignment, transfer or grounding of detailed personnel and sign separation clearance of the same.
3. To approve travel order of project personnel, including their Itinerary of travel, certificate of travel completed, and the corresponding vouchers of transportation fares and per diems;
4. To approve Requisition and Issue Vouchers (RIVs), corresponding Job and Letter Order and Payment Vouchers for the purchase of supplies and materials and equipment involving amounts not exceeding Fifty Thousand Pesos (₱ 50,000);

5. To enter into and approve payment for contracts of Lease for office rentals, Paquiao contracts and contract of services involving amount not exceeding Fifty Thousand Pesos (₱50,000);
6. To approve Job and Letter Orders and vouchers for the repair of motor vehicle and other office equipment involving amount not to exceed Fifty Thousand Pesos (₱ 50,000);
7. Approve vouchers for payment of water and electric bills, office space rentals, telephone bills and other fixed expenditures including payment for freight and communication expenses regardless of amount.

## ANNEX C

### FUNCTIONS AND AUTHORITIES OF THE PIADP PROJECT MANAGER

The Project Manager shall exercise over-all management of all DENR Components of PIADP that includes the Land Classification Program, the Land Surveys & Titling Program and the Upland Stabilization Program and shall be responsible for:

1. Preparation of the operation and financial plans of the Project;
2. Effect implementation and attainment of the approved plans and programs of the Institute;
3. Coordination of the activities and outputs of the DENR Components with the PIADPO and other participating agencies;
4. Monitoring, assessment and evaluation of the performance of all DENR components;
5. Identification and resolution of problem areas and policy issues related to the implementation of the project;
6. Preparation and submission of periodic progress and status reports of the project;
7. Represent the Department in all Interagency meetings related to the project.

The Project Manager shall exercise the following authorities :

1. Set up the Project Management Office withing Palawan to be staffed by personnel she would deem functional and necessary;
2. To approve plantillas of pick-up laborers, recommend the approval of contracts of personnel and reassignment, transfer or grounding of detailed personnel and sign separation clearance of the same.
3. To approve travel order of project personnel, including their Itinerary of travel, certificate of travel completed, and the corresponding vouchers of transportation fares and per diems;
4. To approve Requisition and Issue Vouchers (RIVs), corresponding Job and Letter Order and Payment Vouchers for the purchase of supplies and materials and equipment involving amounts not exceeding Fifty Thousand Pesos (P 50,000);

5. To enter into and approve payment for Paquiao contracts and contract of nontechnical services involving amount not exceeding Fifty Thousand Pesos (P50,000);
6. To approve Job and Letter Orders and vouchers for the repair of motor vehicle and other office equipment involving an amount not to exceed Fifty Thousand Pesos (P 50,000);
7. <sup>76</sup> approve vouchers for payment of water and electric bills, telephone bills and other fixed expenditures including payment for freight and communication expenses regardless of amount;
8. To enter into contract with local trappers and feed suppliers for sourcing Crocodiles and securing feeds for the said endangered species respectively ; and
9. To enter into contract with ~~the~~ Security and Janitorial Service agencies for the protection and maintenance respectively of the Institute.