



Republic of the Philippines
Ministry of Natural Resources
Visayas Avenue, Diliman, Quezon City, Metro Manila

October 8, 1987

SPECIAL ORDER
NO. 601
Series of 1987

SUBJECT : Authorizing the Attendance of Messers.
JAYNUL EFFANDI N. UC-KUNG and AMANDO DAYRIT
and Miss BONNA GASGONIA, this Department to
the Technical Writing Program to be held at
the Development Academy of the Philippines
(DAP), DAP Bldg., San Miguel Ave., Pasig,
Metro Manila on October 12 to 16, 1987.


In response to the letter-invitation of the Director for Operations, Communication Research and Development, DAP, Pasig, Metro Manila, dated September 7, 1987 and to upgrade the quality of various types of written communication, administrative issuances, and the like and enhances the skill of the staff responsible in producing such types of communication in government operations, the following are hereby authorized to attend the above-said program:

- JAYNUL EFFANDI N. UC-KUNG = OIC, HRD Service
- AMANDO C. DAYRIT = Chief, Information Division
- DONNA Z. GASGONIA = Consultant on Indigenous Affairs

Under this Order, the attendance of above-named officials to this program shall be on official time. Expenses to be incurred in connection herewith in the amount of TWO THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY (P2,750.00) per participant, actual transportation expenses and other incidental costs that might be incurred thereat shall be chargeable against the appropriations of the Office of the Secretary, subject to the availability of funds and the usual accounting and auditing rules and regulations.

A brief individual report of their participation to the said program shall be submitted to the Secretary, through the undersigned within fifteen (15) days upon completion thereof.

This Order takes effect only for the duration specified above.


ANTONIO S. TRIAS
Assistant Secretary
for Management Services