



Republic of the Philippines

**Ministry of Natural Resources**

Visayas Avenue, Diliman, Quezon City, Metro Manila

SPECIAL ORDER  
NO. 624  
Series of 1987

OCT 20 1987

SUBJECT: Designation of MRS. ANGELINA  
NITOLLANO as Liaison Officer  
of the Personnel Division.

In the interest of the service and in view of the activities in the Personnel Division, which necessitates coordination with other government offices, Mrs. Angelina Nitollano is hereby designated Liaison Officer with the following government offices:

1. Civil Service Commission, Quezon City
2. GSIS, Quezon City Branch
3. Compensation and Position Classification Bureau, Manila

Mrs. Nitollano shall coordinate with officials of the said offices in matters pertaining to personnel transactions, make intensive follow-up of official papers and submit a weekly report thereon.

In carrying out her liaison work Mrs. Nitollano is authorized to claim reasonable transportation expenses incurred while performing her official functions and duties outside of her place of assignment, subject to auditing rules and the availability of funds.

This order takes effect immediately and revoked all other orders/memoranda inconsistent herewith.

By Authority of the Secretary:

ANTONIO S. TRIAS

Assistant Secretary  
for Management Services

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