



Republic of the Philippines
Department of Natural Resources
OFFICE OF THE SECRETARY
Diliman, Quezon City

DENR SPECIAL ORDER)
NO. 745 :
Series of 1987)

NOV 27 1987

SUBJECT : Reassignment of Mrs. LEONILA M. MENDOZA
from the Records Unit, Administrative
Division to the Office of the Regional
Executive Director, NCR, Quezon City.

1. In the interest of the service and pursuant to DENR Special Order 457 dated August 4, 1987, pending the full implementation of Executive Order No. 192, dated June 10, 1987, Mrs. LEONILA M. MENDOZA is hereby reassigned from the Records Unit, Administrative Division to the Office of the Regional Executive Director, NCR, Quezon City to assist in the transition work towards the integration of the NCR Regional Office.

2. Upon receipt of this Order, she shall clear herself of all work, property, money and other responsibilities/accountabilities from her present place of assignment and report immediately to the Regional Executive Director, informing this Office of her compliance herewith for record purposes.

3. In the course of her reassignment, she shall continue to receive her salaries, incentive, allowances and other emoluments until such time that a new appointment is given her under the new staffing pattern of the Department of Environment and Natural Resources.

4. This Order takes effect immediately and cancels/supersedes all previous orders inconsistent herewith.

MAGDANGAL B. ELMA
OIC, Office of the Undersecretary
for Natural Resources

RECOMMENDING APPROVAL:

CIRILO B. SERINA
Director

Copy furnished:

All concerned
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