



Republic of the Philippines
Ministry of Natural Resources
OFFICE OF THE MINISTER

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February 4, 1987

SPECIAL ORDER

NO. 77
Series of 1987

SUBJECT: Authorizing the Attendance of Mesdames EDEN B. BANGCO and CHARITO CASTILLO of FMS to the Seminar-Workshop for Government Accountants, Bookkeepers and Auditors to be held at the Management Hall, Commission on Audit, Q. C. on February 05, 1987.

In the interest of public service and in response to the invitation of the Commission on Audit for the Ministry's accountancy and bookkeeping procedures to be up-graded, particularly in the preparation of the year-end Preliminary Trial Balance and other financial reports, in the closing and forwarding procedures to be followed in the old and new sets of books as required under MBM-COA-MOF Joint Circular No. 1-86 B to facilitate the preparation of the Annual Financial Report of the Natural Government, Mesdames EDEN B. BANGCO, Supervising Accountant and CHARITO M. CASTILLO, Accountant III, both of the Financial Management Service, this Ministry, are hereby authorized to participate in the One-Day Seminar-Workshop for Accountants, Bookkeepers and Auditors to be held on February 05, 1987 at the Management Hall, Commission on Audit, Don Mariano Marcos Avenue, Quezon City.

Under this Order, the above-named personnel are entitled to claim a seminar fee of P100 each and actual allowable transportation expenses chargeable against the funds of the Office of the Minister, subject to availability of funds and the usual accounting and auditing rules and regulations.

A brief report of their participation to said seminar-workshop shall be required of them in three (3) copies to be submitted to the undersigned (original), the Chief, Financial Management Service (duplicate) and the Secretariat, MNR Scholarship and Training for local programmes (triplicate) within two (2) weeks thereafter.

This Order takes effect only for the duration of the seminar and after submission of the required report.


CARLOS G. DOMINGUEZ
Minister (7-87)

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