

09 December 1987

SUBJECT: Evaluation and Planning Workshop for TFP Staff

In the interest of the service and to ensure an effective implementation of the conservation and protection programs of Task Force Fawikan, a three (3) day Evaluation and Planning Workshop for TFP personnel shall be conducted on December 16-18, 1987 at the DENR Conference Room in view of the following objectives:

- Assess the performance of the program from 1982-1987 against its accomplishments and targets;
- Clarify common issues and problems pertaining to planning, reporting, monitoring, project operations and management; and
- 3. Provide a venue for drawing up work program for 1988.

Expenses to be incurred are necessary to ensure the successful conduct of this workshop and shall be chargeable against TFP funds subject to availability and usual accounting and auditing regulations.

CELSO R. FXOUE

Undersecretary for Environment

and Research