February 6, 1987

SPECIAL ORDER NO. 57
Series of 1987

SUBJECT:

Authorizing Ms. ROSITA DE GUZMAN, Chief Librarian, this Ministry to attend the 7th Congress of Southeast Asian Librarian's to be held on February 15-21, 1987 at the Philippine International Convention Center.

In the interest of the public service and pursuant to Memorandum Circular No. 24, dated December 19, 1986 from the Office of the President, Ms. Rosita de Guzman, Chief Librarian, this Ministry, is hereby authorized on official time with pay to attend the Seventh Congress of Southeast Asian Librarians to be held on February 15-21, 1987 at the Philippine International Covention Center, Roxas Boulevard, Manila. Expenses to be incurred in connection herewith which include a registration fee of \$850 (live-out fee) and her actual allowable transportation expenses shall be chargeable against the funds of the Office of the Minister, subject to availability of funds and the usual accounting and auditing rules and regulations.

A brief report of her participation to said convention shall be required of her to be submitted to the Assistant Minister for Administration and Management incorporating therein her recommendation of applicability to the Ministry of the insights and new technologies she gained from said convention. Submission of said report shall be within fifteen (15) days upon completion thereof.

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