

Republic of the Philippines

Ministry of Natural Resources

Visayas Avenue, Diliman, Quezon City, Metro Manila

SPECIAL ORDER) SERIES OF

JAN 1 3 1988

SUBJECT:

Creation of BAC Sub-Committee which will undertake ocular inspection and evaluation of the bidders capabilities for Security and Janitorial Services

and such related matters.

In the exigency of the service, there is hereby created a Sub-Committee under the Bids and Awards Committee to be composed of the following:

> Victoria O. Orara . . Chairman Engr. Ernesto B. Malimban . . . Member Mrs. Juliana M. Aben Member Mrs. Cresencia I. Olivar . . . Member Atty. Miguel Manalo Member COA Representative Member

The committee is charged with the duties of conducting ocular inspections in the offices of the bidders to assess and evaluate the conditions and capabilities of each agency taking into account their respective reputation, available facilities and equipment, financial capabilities, individual qualifications of the security guards/ janitorial and their supervisors and other paraphenalia necessary and vital for the Bids and Awards Committee to determine which among the bidders is in the best position to provide the services required by the Department.

The BAC Sub-Committee may, likewise, submit other related recommendations which in its opinion in the premises will redound to the benefit of the Department in connection with the janitorial and security services sought to be acquired.

In the pursuit of these functions, the members herein are on official time and shall be excused from the observance of regular office hours until the task is accomplished. They are also authorized to claim/ collect reasonable transportation expenses subject to existing accounting and auditing rules and regulations. The committee should submit its report and findings to the PBAC's on or before Monday January 25, 1988.

This order takes effect immediately and is automatically revoked upon completion of the job.

Asst. Secretary for Management Service Chairman, DENR, PBAC's