



Republic of the Philippines

Ministry of Natural Resources

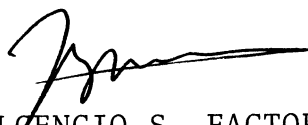
Visayas Avenue, Diliman, Quezon City, Metro Manila

DENR SPECIAL ORDER)
NO. 15
Series of 1988

JAN 19 1988

SUBJECT: RENDERING OF OVERTIME SERVICES
OF THE ACCOUNTING DIVISION PERSONNEL
OF THE OFFICE OF THE SECRETARY FOR
THE ANNUAL CLOSING OF BOOKS OF ACCOUNT
AND PREPARATION OF FINANCIAL STATEMENTS
AND REPORTS.

In the interest of the service and in order to meet the deadline set in the annual closing of books of account and the submission and preparation of financial statements and reports, there is hereby organized a working group in the Office of the Secretary, DENR to be composed of accounting personnel whose list shall be submitted and certified to as having rendered overtime by the OIC, Service Chief. Such personnel are entitled to payment of a monthly allowance in lieu of overtime pay equivalent to their monthly basic salary but not exceeding ₱ 1,500.00 each per month, effective January 1 - March 31, 1988, pursuant to LOI No. 565 as implemented by COA Circular No. 78-77 particularly under Item No. 1c(6) of Section B-General Guidelines thereof, chargeable against the funds within the DENR, subject to the availability of funds and the usual accounting and auditing rules and regulations.


FULGENCIO S. FACTORAN, JR.
Secretary