



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

SPECIAL ORDER
NO. 1097
Series of 1989

NOV 27 1989

SUBJECT: Authority to render overtime services
of the personnel of the Office of the
Head Executive Assistant, OSEC.

In the interest of the service and in view of the nature of your work in the Office of the Secretary, assigned to Head Executive Assistant, the following personnel are hereby authorized to render overtime service during regular days, Saturdays and Holidays, pursuant to LOI No. 563, dated 30 June 1977, Office Order No. 2, dated September 1977 and the applicable instruction, directives and guidelines previously issued by the Office which are not inconsistent with the Letter of Instruction:

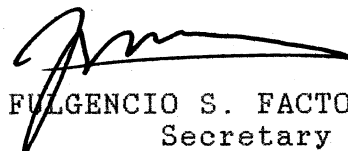
MARILYN Q. LANDICHO
VALENTE VILLANUEVA
AGATHA M. ANCHETA
RAYMUND VILLANUEVA
ENRICO ANTONIO O. SANTOS
NELIE VALLANGCA
APRIL ROSE GARCIA
HELEN LEE D. JIMENEZ
CLEMENCIA EVALLE
REY ADOLFO
RAYMUNDO MENDOZA
RENO GILLERA

ROSARIO R. CARTA
MA. THERESA B. ESPINOL
PERLA ORTIZ
MA. LOURDES SIOSON
EMELITA AGUINALDO
TOMMY VALDEZ
MARIFIL A. POLLISCO
JOSEPHINE DIMALANTA
VIVIAN VINLUAN
LOLITA SAJUL
IVENE REYES
CLAUDIA CABRERA

The personnel concerned who are authorized/required to render overtime services are entitled to payment for services rendered **BY THE HOUR** to commence at 5:00 P.M. during regular days and 8:00 A.M. during Saturdays, and holidays, pursuant to the provision of Memorandum Order No. 228 and National Budget Circular No. 410 dated 28 April 1989, chargeable against any funds/savings of the Department, subject to the availability of funds and the usual budgeting accounting and auditing rules and regulations.

This authority is effective from 01 October to 31 December, 1989 subject to availability of funds and the usual accounting and auditing rules and regulations.

APPROVED:



FULGENCIO S. FACTORAN, JR.
Secretary

RECOMMENDING APPROVAL: