



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

September 9, 1989

DENR Special Order  
No. 1198  
Series of 1989

SUBJECT: Authorizing some personnel of the  
Public Affairs Office to render  
overtime service

In the interest of the service and in order to cope with deadlines for release of information on DENR activities through print and broadcast media, and in order to meet increased demands for assistance from within the DENR and from DENR clientele outside the Department, failure to meet which commitments would cause great embarrassment to the government and negate the purpose for which the work activities were conceived, the following PAO personnel are hereby authorized to render overtime service during regular days, Saturdays, Sundays and Holidays from October 1, 1989 to December 31, 1989 and be compensated by the hour in accordance with the provisions of Memorandum Circular No. 228 dated March 29, 1989 as implemented by National Budget Circular No. 410 dated April 28, 1989:

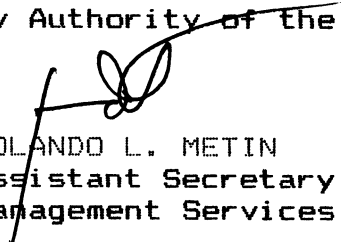
Ma. Aurora Flores

Minerva dela Cruz

The employees shall record their overtime work in their time cards using the bundy clock. A list of specific output of overtime work shall be certified by the employees and attested by the Division Chief/Service Chief/ASEC shall be required as documentary support for overtime pay claim.

Funds for this purpose shall be chargeable against savings from personal services subject to existing applicable accounting and auditing rules and regulations.

APPROVED:  
By Authority of the Secretary

  
ROLANDO L. METIN  
Assistant Secretary for  
Management Services