



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

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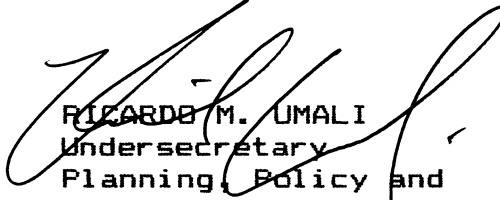
SUBJECT : AUTHORIZING THE ATTENDANCE/PARTICIPATION OF
SELECTED PERSONNEL IN THE WORKSHOP ON THE
PREPARATION FOR THE RAINFED RESOURCES
DEVELOPMENT PROJECT (RRD) MIDTERM EXTERNAL
EVALUATION

In preparation to the Midterm External Evaluation of the RRDP for CY 1989, the following personnel and DENR officials/representatives are authorized to attend/participate in the abovementioned Workshop to be held on 15 - 19 February 1989 at Metropolitan Apartelle, Quezon City.

1. Lirio T. Abuyuan	Assistant Secretary/FASPO
2. Jose R. Gapas	Service Chief/FASPO
3. Carmelo Villacorta	Development Alternatives Inc.
4. Percy Sajise	Development Alternatives Inc.
5. Patrick Dugan	USAID
6. Romulo Sison	Development Alternatives Inc.
7. Eduardo Agravante	Development Alternatives Inc.
8. Delfin Ganapin, Jr.	Development Alternatives Inc.
9. Crisostomo Arenas	Development Alternatives Inc.
10. Tony Babb	Development Alternatives Inc.
11. William Granert	Development Alternatives Inc.
12. Eduardo Quiblatin	USAID
13. Kevin Rushing	USAID
14. Conrado V. Gulmatico	RRDP National Project Coor.
15. Dionisio Tolentino	PENRO-Bacolod
16. Raoul Geollegue	PENRO-Iloilo
17. Senen Jerez	Jose Panganiban AFP
18. Antonio Balon	Jose Panganiban AFP
19. Alaster Nuyda	Masaraga AFP
20. Celso Rifon	Masaraga AFP
21. Levino Duran	Tagubong AFP
22. Leonilo Isaran	Tagubong AFP
23. Alberto Perez	Magdungao AFP
24. Ysmael Palada	Magdungao AFP
25. Andres Untal	Kanlaon AFP
26. Mario Aragon	Ayungon AFP
27. Romeo Carupo	Ayungon AFP
28. Manuel Saceda, Jr.	Visares AFP
29. Leo Poculan	Visares AFP
30. Roger Visto	Babatngon AFP
31. Venus Bermudo	Babatngon AFP
32. Romeo Base	Cosina AFP
33. Felix Pen	Cosina AFP
34. Samuel Jumawid	San Miguel AFP
35. Representative	San Miguel AFP
36. Zenaida Pantujan	Kiblawan AFP
37. Noel Allado	UPI AFP

38. Paula C. delos Reyes	FASPO-RRDP-CPS
39. Arsenia B. Estrella	FASPO-RRDP-CPS
40. Irene S. Estrada	FASPO-RRDP-CPS
41. Noel M. Recillo	FASPO-RRDP-CPS
42. Fortunato S. Cortez, Jr.	FASPO-RRDP-CPS
43. Theodore L. Arda	FASPO-RRDP-CPS
44. Cecilia P. Cardinoza	FASPO-RRDP-CPS
45. Efren B. Ibay	FASPO-RRDP-CPS
46. Dennis T. Velasco	FASPO-RRDP-CPS
47. Naomi G. Balanan	FASPO-RRDP-CPS
48. Lisette G. Monteno	FASPO-RRDP-CPS
49. Vilma R. Santiano	FASPO-RRDP-CPS
50. Elena S. Geronga	FASPO-RRDP-CPS
51. Myrna V. Rivera	FASPO-RRDP-CPS
52. Edeliza C. Matias	FASPO-RRDP-CPS
53. Lorina Paat	FASPO-RRDP-CPS
54. Ma. Teresa Eayte	FASPO-RRDP-CPS
55. Rogelio Bello	FASPO-RRDP-CPS
56. Lolita O. Historillo	FASPO-RRDP-CPS
57. Elena D. Apolonio	FASPO-RRDP-CPS
58. Dina Grace D. Abia	FASPO-RRDP-CPS
59. Leonel D. Urdaneta	FASPO-RRDP-CPS
60. Edgardo Azcarraga	FASPO-RRDP-CPS
61. Maritess Delfin	FASPO-RRDP-CPS
62. Nestor Venturillo	FASPO-RRDP-CPS
63. Leilani Datiles	Secretariat
64. Lerma Lampa	Secretariat
65. Joselito Dario L. Lacaya	Secretariat
66. Ma. Elvira P. Javier	Secretariat
67. Eugenio Antolin	Secretariat
68. Noel Pacis	Secretariat
69. Abner Santos	Secretariat
70. Fernando Aspiras	Secretariat
71. Amado del Rosario	Secretariat

- B. RRDP shall endeavor to submit a comprehensive report on the said workshop to the DENR Undersecretary for Planning and Policy for documentation and record purposes.
- C. The abovementioned officials/personnel shall report to their respective assignments after the said workshop.
- D. Expenses to be incurred in connection hereto shall be chargeable against RRDP funds, subject to usual accounting and auditing procedures.
- E. This order shall take effect immediately.


RICARDO M. UMALI
 Undersecretary
 Planning, Policy and
 Project Management

RM

WORKSHOP TITLE: Workshop on the Preparation for the
RRDP Midterm External Evaluation

RATIONALE

The USAID has recently contracted an external agency to assess the impact of the Rainfed Resources Development Project (RRDP) in the Philippines; and to make recommendations based on lessons learned and project experiences, for future directions of USAID assistance strategies for upland and coastal rainfed agriculture and natural resources activities. This evaluation will involve three of the four component agencies of the RRDP: The Department of Agriculture (DA) for the agriculture component, the Department of Environment and Natural Resources (DENR) for the natural resource component, and the Philippine Council for Agricultural Resources Research and Development (PCARRD) for the research component.

It is because of the abovementioned activity that the RRDP - Natural Resources Component has scheduled a workshop with the different people involved in the implementation of this project, which covers Cycle I up to the present, mainly to prepare the necessary documents that will be required by the team assigned to do the midterm evaluation.

OBJECTIVES:

General:

To assess and document project implementation and accomplishment from the start of the project to the present (Cycle I 1982 - 1986 and Cycle II 1987 - 1991)

Specific:

1. To retrieve, compile, and consolidate all necessary documents/information that are deemed necessary as inputs to the midterm evaluation;
2. To identify the problems encountered, lessons learned, and successes and failures in the course of project implementation;
3. To produce a set of documents integrating the above to serve as reference for the midterm evaluation and for such other purposes; and
4. To consolidate the documentation of processes involved in the project implementation from the field, regional, and central office levels.

WORKSHOP INPUTS:

1. Field Level: Project Profile, Accomplishment Reports, Maps, Process Documentation, Work and Financial Plans, Financial Reports, Survey Results (including results of all socio-economic surveys), photos, videos, Inventory of Equipment, Evaluation of Technical Assistance, Assessment of the Impact of Trainings for Staff and Farmers

2. CPS : Capsule Plans; Project Profiles; Work and Financial Plans; Inventory of Equipment; Evaluated Accomplishment Reports (Travel Reports); Process Documentation on Trainings, Commodity Procurements, Financial Processes, Project Management, and Administrative Processes; and Evaluation Report on the Technical Assistance; Report on the Bridge Period Trainings

3. Technical Assistance (c/o CPS) - Travel and monthly reports, Training reports and manuals, Results of KFPs, RRSAs, and other OJTs.

WORKSHOP DURATION

15 February P.M. to 18 February P.M.

WORKSHOP MECHANISM

At the start of the workshop, the participants will be divided into eight (8) groups. These groups will be in charge of each of the major topics to be discussed and they will be responsible for the consolidation of all information pertaining to their topics that will crop up during the discussions. Each of these groups will be headed by a CPS staff who will act as the rapporteur, assisted by a Project Manager who will act as a facilitator during the discussion of the particular topic. The rapporteur will also do a wrap-up for the discussion. The consolidated information will then be turned over to the documentation committee.

All participants will be requested to share their experiences and observations gathered during their involvement in the project.

WORKSHOP SCHEDULE:

15 February (Wednesday)

3:00 - 6:00 P.M. - Registration

6:00 - 8:00 P.M. - Dinner and Workshop Orientation

16 February (Thursday)

8:00 - 10:00 A.M. - Presentation of documents/
information brought by participants
(inventory will be done by the CPS
c/o Efren, Ellen, Grace)

10:00 - 10:30 A.M. - break

10:30 - 12:00 A.M. - Presentation of proceedings from
Tagaytay (Lorina)

12:00 - 1:00 P.M. - lunch break

1:00 - 3:00 P.M. - Discussion on Project Administration
and Equipment and Facilities
(Rapporteur - Lolit
Facilitator - Car Villacorta)

3:00 - 3:30 P.M. - break

3:30 - 5:30 P.M. - Discussion on Key Farm Problems
Diagnosis and Rapid Rural Systems
Appraisal
(Rapporteur - Irene
Facilitator - Ed Agravante)

17 February (Friday)

8:00 - 10:00 A.M. - Discussion on Farmers' Assistance
(Rapporteur - Jon-Jon
Facilitator - Bill Granert)

10:00 - 10:30 A.M. - break

10:30 - 12:00 A.M. - Discussion on Nursery Operations
(Rapporteur - Noel
Facilitator - Cris Arenas)

12:00 - 1:00 P.M. - lunch break

1:00 - 3:00 P.M. - Discussion on Community Works
(Rapporteur - Teddy
Facilitator - Percy Sajise)

3:00 - 3:30 P.M. - break

3:30 - 5:30 P.M. - Discussion on Finance
(Rapporteur - Aday
Facilitator - Romy Sison)

18 February (Saturday)

8:00 - 10:00 A.M. - Process Documentation presentations
(Rapporteur - Pollie)

10:00 - 10:30 A.M. - break

10:00 - 12:00 A.M. - Institutionalization/Project
Management (CPS)
(Facilitator - Del Ganapin
Rapporteur - Archee)

12:00 - 1:00 P.M. - lunch break

1:00 - 3:00 P.M. - Discussions on Technical
Assistance
(including conduct of trainings)
(Rapporteur - Lisette
Facilitator - Pancy)

3:00 - 3:30 P.M. - break

3:30 - 5:30 P.M. - Wrap-up (Nestor assisted by TA)

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