

08 February 1989

DENR SPECIAL ORDER NO. /34 Series of 1989

SUBJECT:

Designation of Tito D. Fortes as Special Disbursing Officer for Socio-Political-Economic Affairs Division (SPEAD), Special Concerns Office.

In the interest of service, Mr. Tito D. Fortes is hereby designated as Special Disbursing Officer for SPEAD, SCO in addition to his present duties without additional compensation. As such, he shall be authorized to hold cash advance of TWO THOUSAND PESOS (P 2,000.00), chargeable against the funds of this Office, to defray costs of emergency purchases and other expenses as may be required.

The Special Disbursing Officer shall be guided by the existing policies in the disbursements of government funds and liquidation of same, subject to accounting and auditing rules.

This Order shall take effect immediately.

ROLANDO L. METIN
OIC-Assistant Secretary
for Management Services

Recommending Approval:

AUTIST