



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

FEB 09 1989

DENR Special Order)  
No. 137 :  
Series of 1989 )

SUBJECT : Creation of a Secretariat for the Inter-Agency Committee on the Evaluation of Wildlife Permit Applications and Quota Allocation for 1989.

In view of the DENR Administrative Order No. 50 dated January 20, 1989 creating DENR Management Committee in the evaluation of applications and allocation of annual quota for collection and export of wildlife, a Secretariat for the Committee is hereby created to provide administrative support and shall be composed of the following:

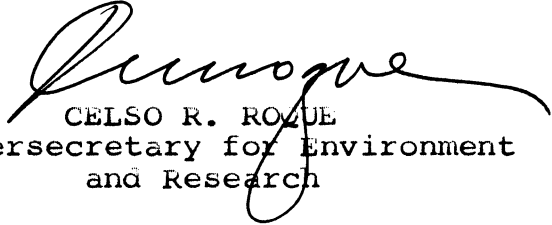
1. Alma R. Ballesfin - Head, Secretariat
2. Luz B. Corpuz - Member
3. Rufina R. Reyes - Member

The following shall be the duties and responsibilities of the Secretariat:

1. Assist the Committee in the screening and evaluation of documents/requirements submitted by applicants;
2. Prepare the data and records of collection and export performance of existing permittees and other information relevant in the evaluation of applications;
3. Undertake liaison work for the Committee on matters requiring coordination with applicants; and
4. Prepare schedule of Committee meetings and record the minutes/proceedings and Committee decisions.

The members of the Secretariat are entitled to an Honorarium of P300.00 per Committee Meeting chargeable against the funds of the Department subject to the usual accounting and auditing regulations.

This Order takes effect immediately and supersedes all other instructions inconsistent herewith.

  
CELSO R. ROQUE  
Undersecretary for Environment  
and Research