DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

FEB 16 1989

SPECIAL ORDER
NO. 170
SERIES OF 1989

SUBJECT : DESIGNATING SR. FORESTER AVELINO BACALLO AND ASSISTANT DISTRICT FORESTER EMILIANA B. TABANAO AS CONTRACT SUPERVISORS FOR RRDP-CLONAL NURSERIES PROJECTS LOCATED IN REGION III AND REGION V RESPECTIVELY
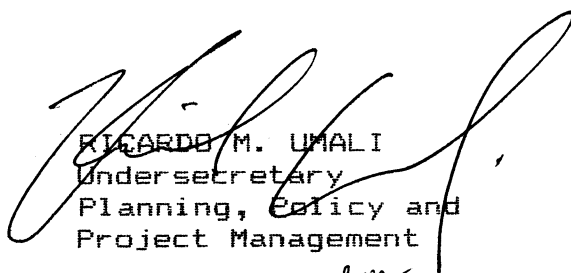
In the interest of the service and to ensure smooth project implementation, SR. FORESTER AVELINO BACALLO of the Forest Management Bureau of the Department of Environment and Natural Resources Regional Office No. III, San Fernando Pampanga and Assistant District FORESTER EMILIANA B. TABANAO of Region V – Resources Management, FMB, Daet, Camarines Norte are hereby designated as the Contract Supervisors for RRDP-Clonal Nursery Project located in their respective Regions.

They shall perform the following duties and responsibilities:

1. Oversee project implementation and see to it that contract works are being implemented in accordance with agreed plans and scope of work;

2. Monitor and evaluate progress accomplishment and make report to RED, all reports required by FASPO, CO Accounting Office, DBM & USAID;

3. Review and evaluate progress billing of Contractor and recommend to the RED thru Regional Coordinator for acceptance and non-acceptance;

4. Assess Contractor's performance and recommend change, order and/or measures for approval of RED to effectively and efficiently implement the project;

5. Review and evaluate the preparation of Annual Work and Financial Plan and make recommendations thru the RED to FASPO for approval;

6. Coordinate with other DENRO units to facilitate Contractor's requirements in project implementation e.g. issuance of CSC, source of seedlings, etc.

They shall be entitled to claim monthly incentive allowance. In addition, all expenses as a result of this Special Order shall be chargeable against the project funds subject to the availability of funds and existing accounting and auditing procedures.

This Order takes effect immediately.

RICARDO M. UMALI
Undersecretary
Planning, Policy and
Project Management

VICTOR O. RAMOS
Undersecretary
Field Operations

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