



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

JAN 09 1989

SPECIAL ORDER

NO. 18

SERIES of 1989

Delegation of Functions and Authority to Certain
Officers in the Management Services Office

In the interest of the service, the following officers in the Management Services Office are hereby assigned to perform and exercise the functions and authorities opposite their names:

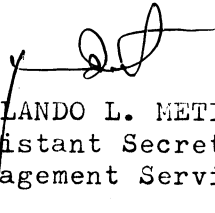
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|---|---|
| Department Budget Officer
(Gerardo F. Cariño) | - Signing Request for Obligation on Allotment (ROA) up to amounts not exceeding P5,000.00 |
| Asst. Service Chief,
Administrative Service
(Rosario Bernardez) | - Approving vouchers, purchase orders, requisition/issue vouchers for amounts not exceeding P5,000.00 |
| Chief, General Services
Division
(Erlinda Meram) | - Recommending for approval vouchers for amounts exceeding not P5,000 (Box No. 2 and/or 3 in the Disbursement Voucher)

- Approving trip tickets and gasoline slips |

This order shall take effect immediately.


FULGENCIO S. FACTORAN, JR.

Recommended by:


ROLANDO L. METIN
CIC-Assistant Secretary for
Management Services