

February 22, 1989

DENR SPECIAL ORDER
No. 2/4
Series of 1989

SUBJECT:

REASSIGNMENT OF MESSRS. ARTHUR A. SUGUITAN AND ROBERTO I. GUMEN TO THE RAINFED RESOURCES DEVELOPMENT PROJECT (RRDP) CENTRAL OFFICE.

- 1. In the interest of the service and in order to augment the work force of RRDP to handle its map preparation and cartographic works, and its monitoring and evaluation programs, Messrs.

 Arthur A. Suguitan and Roberto I. Gumen are hereby re-assigned to the RRDP-DENR Diliman Quezon City on detailed basis for one (1) month period and/or upon completion of task and work responsibilities assigned to them.
- 2. Their services are indespensable considering the workloads within RRDP, particularly in the preparation of progress and development maps which are very important tools and reference in the day to day assessment, monitoring and evaluation activities of RRDP.
- 3. As such, the above-mentioned personnel are hereby authorized to render overtime services during regular days, Saturdays, Sundays and Holidays and to claim incidental expenses depending upon the exigency of service.
- 4. Furthermore, they are exempted from punching their daily time record in the bundy clock, however, they are required to accomplish a daily time record to be approved by the head of the office concerned.

This order takes effect immediately and supercedes all previous orders apertinent thereto.

Recommending Approval:

LIRIO T. ABUYUAN Assistant Secretary

Foreign Assisted and Special Projects

Approved:

Undersecretary for Planning, Policy and Management