



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

FOREST MANAGEMENT BUREAU

DENR Special Order
No. 239
Series of 1989

16 February 1989

SUBJECT: Creation of Inventory of Forest Occupants(IFO) Central Management Group to assist the Executive and National Technical Committee in the implementation of the Inventory of Forest Occupants.

In the interest of the service and pursuant to DENR Special Order No. 719, Series of 1988, an Inventory of Forest Occupants(IFO) Central Management Group is hereby created to be composed of the following personnel on full time and part time basis for the whole duration of the project:

Full Time:

- | | | |
|------------------------|---|---------------|
| 1. Wilfreda S. Dy Buco | - | Chairman |
| 2. Rosita A. Fabian | - | Vice-Chairman |
| 3. Susan Villar | - | Member |
| 4. Charlene Joy Galang | - | Member |

Part Time:

- | | |
|---------------------------|-------------------------|
| 1. Domingo T. Bacalla | 8. Elma Luis |
| 2. Zenaida B. Munoz | 9. Gervacio G. Selda |
| 3. Dolores S. Reyes | 10. Virgilio F. Basa |
| 4. Almeida J. Tagala | 11. Reynaldo C. Bayabos |
| 5. Linda SD. Papa | 12. Emerita Bicaldo |
| 6. Armando C. Dayrit | 13. Gerardo Carino |
| 7. Nicanor E. Iscala, Jr. | |

The IFO Central Management Group shall have the following functions and responsibilities:

- Prepares the Work and Financial Plan of the project;
- Coordinates with other government agencies on all the preparatory and operational activities on the Inventory of Forest Occupants;
- Collates and finalizes all IFO manuals and documents discussed during meetings of the Inter-agency committee

- d) Monitors/checks whether all IFO activities in the Regional Offices are undertaken as planned and as scheduled;
- e) Acts on all correspondences pertaining to the Inventory of Forest Occupants; and
- f) Collates, prepares and submits status and final reports on the activity to IFO Executive Committee.

Likewise, an IFO Secretariat is hereby created on full time basis to provide staff/administrative support to the IFO Central Management Group specially on the preparation of all necessary documents such as requisition for office supplies and materials for the project, conduct of training (Levels I, II and III) of coordinators and enumerators, actions on all correspondences coming from the field offices and minutes of meetings in Inventory of Forest Occupants.

The Secretariat shall have the following personnel:

- | | | | |
|----|-----------------------|---|----------|
| 1. | Rosita A. Fabian | - | Chairman |
| 2. | Galo C. Martinez, Jr. | - | Member |
| 3. | Bella C. Nunez | - | Member |
| 4. | Ma. Teresa T. Vergara | - | Member |
| 5. | Llarina S. Mojica | - | Member |
| 6. | Socorro B. Belmonte | - | Member |
| 7. | Sally B. Imperial | - | Member |
| 8. | Arturo Pelen | - | Member |

The IFO Central Management Group and the Secretariat with permanent appointments shall receive incentives/remunerations as provided for under FMB Special Order No. 173 dated September 19, 1988.

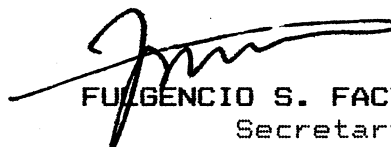
This order shall take effect immediately and cancels/supercedes all previous orders inconsistent hereto.

Recommended by:

Approved by:


CIRILO B. SERNA

Chairman, Executive Committee
Inventory of Forest Occupants



FULGENCIO S. FACTORAN, JR
Secretary
Department of Environment and
Natural Resources