

17 March 1989

DENR Special Order No. 276 Series of 1989

SUBJECT: Authorizing the Attendance of DENR personnel to attend the "KORESPONDENSYA OPTSYAL" Training on April 3 to 7, 1989 at YMCA Manila.

l. In the interest of the service, the following are hereby authorized to attend the "KORESPONDENSYA OPISYAL" Training on April 3 to 7, 1989 at YMCA, Manila from 1:00 - 5:00 p.m.

Ms. Fredesvinda G. Casuncad - Sr. Training Officer

Ms. Filipina Edralin - Sr. Human Resource Devit. Officer

- 2. Their attendance shall be on official time and they shall be entitled to reasonable transportation expenses, chargeable against the Department of Environment and Natural Resources allotment fund, subject to the usual accounting and auditing requirements.
- 3. A complete report of their attendance and participation to the program shall be submitted to the office of the Assistant Secretary for Management Services, copy furnished the Chief, Manpower Training Service Division, Human Resource Development Service, within seven (7) days upon completion thereof.

4. This Order takes effect immediately.

ROLANDO L. METIN
OIC, Assistant Secretary for
Management Services

mvr/mbb