



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

March 30, 1989

SPECIAL ORDER
NO. 313
Series of 1989

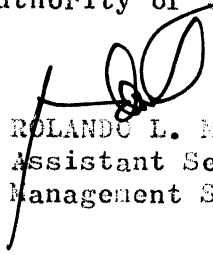
SUBJECT: Assignment of MR. ARMANDO
C. MENDOZA of the Library
Section, Public Affairs Office

In the interest of the service and to cope with the activities of the Library which include coordination with the bureaus and attached agencies under the Department and other government and private offices, Mr. Armando C. Mendoza, Senior Bookbinder, is hereby designated as Liaison Officer. As such he shall deliver, transmit and/or pick up books, magazines and will borrow/xerox proclamations, republic acts, laws on natural resources needed by the technical staff from Malacañang and Justice Library. In addition to these, he will also undertake bindery work of our library materials in the Mines and Geo-Sciences Bureau wherein we share use of bindery facilities and supplies.


In the performance of these duties he is entitled to collect transportation expenses, subject to availability of funds and existing accounting and auditing rules and regulations.

All orders, memoranda, etc. which are inconsistent herewith are superseded by this order, and shall take effect immediately and remain in force until revoked.

By Authority of the Secretary:


ROLANDO L. MERIN
OIC, Assistant Secretary
for Management Services

Recommending Approval:


RICARDO V. SERRANO
Director-PAO

Visayas Avenue, Diliman, Quezon City