

21 April 1989

SPECIAL ORDER No. <u>302-A</u> Series of 1989

Subject: Designation of Mr. JOSELITO OCHING as Special Disbursing Officer for the Public Affairs Office

In the interest of the service, Mr. Joselito Oching of the Public Affairs Office, DENR is hereby designated as Special Disbursing Officer in addition to his present duties without additional compensation and authorized to hold cash advance of not exceeding ONE THOUSAND NINE HUNDRED NINETY NINE PESOS (\$1,999.00) to defray expenses primarily for the purchase of photo supplies and other materials needed in photography.

As Disbursing officer, he shall be guided by all existing accounting and auditing rules and regulations regarding the handling of his cash advance and shall immediately liquidate the same when no longer needed.

This order supersedes Special Order No. 362 series of 1989.

ROLANDO L. METIN
OIC, Assistant Secretary for
Management Services