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DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

JAN 16 1989

SPECIAL ORDER)
NO. 37 :
Series of 1989)

SUBJECT: Exemption from Bundy Clock.

In the interest of the service and in view of the nature of his work, MR. RODOLFO P. TORRELLA assigned as Driver/Confidential Aide, in the Office of the Assistant Secretary for Legal Affairs is hereby exempted from punching the bundy clock, but shall instead accomplish a Daily Time Record to be approved by the head of the Office concerned.

He shall however, follow the necessary guidelines provided by the Civil Service Commission and the Commission on Audit appurtenant in claiming his salary, allowances and other remunerations from the Department.

This Order takes effect immediately.

ROLANDO L. METIN
OIC-Assistant Secretary for
Management Services

RECOMMENDED BY:

ROMEO D. SAN JUAN
Assistant Secretary
for Legal Affairs