



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

JUN 23 1989

DENR SPECIAL ORDER)
No. 557 :
Series of 1989)

SUBJECT : Designation of MRS. GERONCIA T. BALAGTAS
as Special Disbursing Officer of the
General Services Division

In the interest of the service and in order for the General Services Division to successfully undertake the assigned task/duties, Mrs. Balagtas is designated as Special Disbursing Officer and as such, is authorized to hold cash advance in the amount of P20,000.00 chargeable against Fund 101 which will be used to defray miscellaneous expenses to be incurred by the Department Proper.

As Disbursing Officer, she shall be guided by the existing laws, rules and regulations regarding the handling of cash advances entrusted to her by virtue of this designation. It is understood that the cash advance entrusted to her shall be immediately liquidated when no longer needed.


ROLANDO L. METIN
Assistant Secretary for Management
Services