

May 25, 1989

DENR Special Order
No.: 760
Series of 1989

SUBJECT:

AUTHORITY OF SPECIAL DISBURSING OFFICER,
SIMON P. LEONOR, JR. TO HANDLE PETTY
CASH ADVANCE OF UPLAND STABILIZATION
PROJECT-PALAWAN INTEGRATED AREA DEVELOPMENT PROGRAM.

- 1. In the interest of the service and in order to facilitate the Project's office financial operation, Special Disbursing Officer, Simon P. Leonor, Jr. is hereby authorized to handle Petty Cash Advance of USP-PIADP.
- 2. Special Disbursing Officer Simon P. Leonor, Jr. shall handle Petty Cash Advances amounting to TWO THOUSAND (\$\nabla 2,000.00) PESOS in each case.
- 3. As Special Disbursing Officer, he shall be guided by the existing rules and regulations regarding the disbursement of funds which will be entrusted to him by virtue of this designation and shall immediately liquidate the same when no longer needed.
- 4. This Order shall take effect immediately.

RECOMMENDING APPROVAL:

JOSE R. GAPAS Chief, Proj. Mgt. Service

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