



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

29 August 1989

SPECIAL ORDER
NO. **780**
Series of 1989

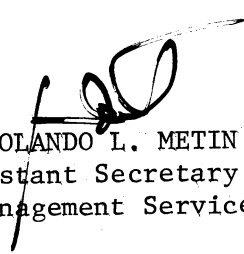
SUBJECT: Designating Budget Officers
Ms. CONSUELO BUAN as Principal
and Ms. AMELITA DE LEON as
Alternate Travel Assistant for
DENR Officials.

In the interest of the public service and to streamline the flow and processing of travel documents on foreign travels, Budget Officers Consuelo Buan and Amelita de Leon are hereby designated Travel Assistants, principal and alternate respectively, on foreign travels for DENR Officials.

As Travel Assistants they shall be responsible for the processing of travel documents such as passports, visas and tickets and will liaison with the Central Bank of the Philippines, Department of Foreign Service, Department of Tourism, NEDA and other related government offices in connection with the mentioned purpose.

They shall be entitled to reimbursable actual transportation expenses in the discharge of these functions subject to the usual accounting and auditing procedures, rules and regulations.

This Order is effective immediately and shall remain enforce until revoke in writing.


ROLANDO L. METIN
Assistant Secretary for
Management Services