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August 17, 1989

THE PROGRAM COORDINATING OFFICE FOR
THE INTEGRATED SOCIAL FORESTRY PROGRAM AND ALL
SOCIAL FORESTRY AND AGROFORESTRY RELATED PROJECTS
OF DENR.

1. Pursuant to the provisions of DAO No. 97 series of 1988 strengthening the implementation of the Integrated Social Forestry Program and toward the need to coordinate the the efforts of the various management units implementing social forestry programs, projects or activities, a Program Coordinating Office for Social Forestry is hereby created to be composed of the following:

a. Program Coordinating Office

- National Coordinator - ASEC Bernardo C. Agaloos
- Chief Operating Officer - PENRO Raoul T. Geollegue
- Deputy Chief Operating Officer - For. Reynaldo Bayabos
- Technical Support Staff
 - Full-Time
 - For. Buenaventura Dolom
 - Mr. Mel Gacoscosim
 - Adelaida Balanza
 - Atty. Diego Escano
 - Gemma de la Cruz
 - Susan Villar
 - Georgina Sambo
 - Emelina Bautista
 - Part-time
 - Domingo Bacalla
 - Nicanor Iscala, Jr.
 - Leonora Gonzales
 - Ana Rose de Opena
- Administrative Support Staff - DENR-CARP Satellite Personnel
- Social Forestry Division
- Two (2) Casual Clerk Typist

b. Advisory Group

- Dr. Delfin Ganapin Jr.
- Dr. Percy Sajise
- Pat Dugan
- Invited NGO Representative

2. Functions

- 2.1 To develop, formulate and recommend ISF policies, rules and regulations, guidelines and procedures related to program development and implementation;
- 2.2 To coordinate the implementation and execution of ISF policies, plans and projects at all levels;
- 2.3 To monitor and evaluate social forestry field activities and performance in coordination with the Regional Executive Directors;

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2.4 To provide the Executive Committee of the ISF Program with periodic reports on activities and accomplishments and perform such other roles in its capacity as the National Secretariat of the ISF Program;

2.5 To act as a clearing house for all project proposals, feasibility and policy studies pertaining to social forestry matters and make recommendations prior to the approval of the proper authority;

2.6 To liaise with other Government Agencies and coordinate with interdepartmental implementing bodies for smooth program implementation.

2.7 To develop and recommend a strategic plan that will unify the operating visions, approaches and all existing upland development efforts of the various management units implementing social forestry related policies, programs and projects.

2.8 Call on any DENR personnel, whether Central Office based or in the Regions, for assistance in the performance of its function;

2.9 Exercise such discretion in the selection and hiring of personnel and other support staff for the administration of the ISF Program;

3.0 Initiate institutional linkages with other Government Agencies (OGA) and Non-Government Organizations (NGO) for technical and material assistance;


3.1 Perform such other activities as maybe assigned to it.

4. The National Coordinator as Head of this Office is hereby authorized to designate additional members and to create Task Forces, ad-hoc groups, technical committees as may be necessary to carry out the various ISFP concerns.

5. In the discharge of its functions, the Program Coordinating Office shall be assisted by the Social Forestry Division, Forest Management Bureau and the Satellite Office Personnel of the DENR-CARP Secretariat based at the DENR main office. These offices shall provide administrative as well as technical staff support in the development, implementation and execution of ISF policies, plans, and projects, including the formulation of guidelines in the identification, establishment and development of projects, the monitoring and evaluation of field activities, preparation of periodic reports, and shall carry out other functions which shall be assigned to them.

6. The Program Coordinating Office must have a counterpart Regional Coordinating Group at the Regional level headed by the Regional Technical Director for Forestry and the Officer in Charge of the Social Forestry Section at the Regional Office as the ISF Regional Operating Officer. The rest of the members of the Regional Secretariat shall be designated by the Regional Executive Director.

7. This order takes effect immediately and supercedes all other orders inconsistent herewith.


FULGENCIO S. FACTORAN, JR.
Secretary 