



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

SEP 12 1989

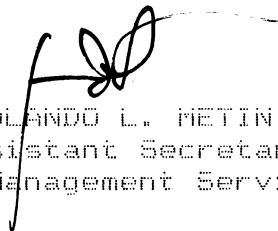
DENR Special Order)
No. :
Series of 1989)

SUBJECT: Authorizing Ms. Nelly Villarama of the
Accounting Division to attend the 30th
Training Module on Computer Application
Softwares at the Computer Literacy
Center, Palma Hall, UP, Diliman,
Quezon City

In the interest of the service and in order to update skills of our employees in the operation of computers, Ms. Villarama is hereby authorized to attend the 30th Training Module on Computer Literacy Center, Up, Diliman, Quezon City, every Sunday on the following courses: Intro to Micros from 8:00-11:00 AM and MS Word from 11:00 -2:00 PM on October 1 to 29, 1989.

Her attendance to the aforesaid courses shall be on official time.

The seminar fee of ₱500.00 for Intro to Micros and ₱550.00 for MS Word per participant and reasonable transportation allowance shall be chargeable against the DENR funds, subject to the availability of funds and the usual accounting and auditing rules and regulations.


ROLANDO L. METIN
Assistant Secretary
for Management Services