



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

SEP 21 1989

DENR Special Order
No. 152
Series of 1989

SUBJECT : Authorizing MR. DEMETRIO G. OBALDO, JR. of the Special Concerns Office to attend the 30th Training Module on Computer Literacy Training Center, Palma Hall, U.P. Diliman, Quezon City.

In the interest of the service and in order to update the skills of our employees in the operation of computers, Mr. Obaldo is hereby authorized to attend the 30th Training Module on Computer Application Softwares at the Computer Literacy Center, U.P. Diliman, Quezon City, for the following courses:

- 1. Complete Course on Database Programming starting September 16, 1989, Saturday, 4:00-7:00 p.m. - - - - - P 2,500.00
- 2. PC Story board, September 25-October 19, 1989, 4:30-6:30, MTh - - - - - P 500.00

His attendance to the aforesaid course shall be on official time.

The seminar fee of P3,000.00 (P2,500.00 and P500.00) for the aforementioned courses and reasonable transportation allowance shall be chargeable against the DENR funds, subject to the availability of funds and the usual accounting and auditing rules and regulations.

[Signature]
ROLANDO L. METIN
Assistant Secretary
for Management Services

RECOMMENDING APPROVAL:

[Signature]
EBERT T. BAUTISTA
Director
Special Concerns Office
Visayas Avenue, Diliman, Quezon City