

SEP 2 1 1989

SUBJECT:

Authorizing Ricardo Cruz, Jr.,
Claudine Gimeno and Monina Mendres
to attend the Computer course at
the Development Academy of the
Philippines

In the interest of the service and in order to improve the skills of DENR personnel, the following are hereby authorized to attend computer courses at the Development Academy of the Philippines, scheduled as follows:

	<u>Name</u>	Course	Date
2.	Claudine S. Gimeno Ricardo N. Cruz, Jr. Monina Kendres	-Developing Computer- Based Systems w/o Programming	October 2-6, 1989
		-D'Base Programming	October 16-20, 1989

They shall be entitled to the seminar fee of \$2,900.00 for D'Base IV Without Programming and \$3,900.00 for D'Base IV With Programming.

Likewise, they shall be entitled to reasonable travelling allowance, subject to existing accounting rules and regulations.

This Order takes effect for the duration of the seminar.

ROIANDO L. METIN Assistant Secretary for Management Services