

September 28, 1989

SPECIAL ORDER  
NO. 895  
SERIES OF 1989

*ok  
PB-7-89*

SUBJECT: Authorizing ANTONIO P. NATE, JR. and OSCAR VILLAS to attend the schedule for the 1st Training Module (CR3) on Computer Application Softwares on October 15, 1989 - November 12, 1989 at the Palma Hall Annex Extension, Science Building, U.P. Campus.

In the interest of the service and in order to update/upgrade the skills in actual works in *Public Bids and Awards Committee (PBAC) and Property Section*, Mr. Antonio P. Nate, Jr. & Oscar Villas, both of General Services Division, is hereby authorized to attend on official time the first training Module on computers Application Softwares at Palma Hall Annex Extension, Science Building, U. P. Campus.

Mr. Nate and Mr. Villas is authorized to enroll for the following courses:

- 1) ANTONIO P. NATE, JR. - (Lotus 123)  
(10:30-12:30 Tue.& Fri. Oct.17- Nov.10 ,1989)
- 2) OSCAR VILLAS - (Lotus 123)  
(10:30 - 12:30 Tue.& Fri. Oct.17-Nov.10,1989)

All expenses incurred in connection with his attendance shall be chargeable against DENR funds subject to accounting and auditing rules and regulations.

*RLM*

ROLANDO L. METIN  
Assistant Secretary for  
Management Services