



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

RUSH

FEB 13 1990

SPECIAL ORDER
NO. 129
Series of 1990

SUBJECT: **Authorizing the Conduct of CY 1991-1992
Planning Workshop on Statistical and
Computerization Projects**

1. In the interest of the Service and in line with oversight agency requirements for the submission of budget proposals for statistical and computerization projects in advance of other proposals, a Planning Workshop on Statistical and Computerization Projects is hereby authorized to be conducted departmentwide on February 15-17, 1990 at the PCED Hostel, UP Diliman, Quezon City.
2. Attendance to the workshop is authorized as follows:

DENR Central Office

PPPMO : 5 representatives
Usec for Field Operations: 1 representative
Management and Legal Services: 1 representative per
staff service
Usec for Environment and Research: 1 representative
PAO, SCO and HEA: 1 representative each
NFP: 1 representative
CARP: 1 representative
ISF: 1 representative
Staff Bureaus: 2 representatives each

NAMRIA: 1 representative per Department

Each Regional Office

1 representative for environment, paw and research
1 representative for forestry
1 representative for lands
1 representative for mines
1 representative from planning

Workshop Secretariat: 10 staff from Research and Statistics
Division and Management Information
Service Division of the Planning
Service.
3. Overhead expenses to be incurred for the conduct of the workshop shall be chargeable to DENR budgets for statistical services and management information services while travel expenses of individual participants shall be chargeable to budgets of their respective units.
4. This Order shall take effect immediately.


FULGENCIO S. FACTORAN, JR.
Secretary

DENR PLANNING WORKSHOP
ON STATISTICAL AND COMPUTERIZATION PROJECTS
CALENDAR YEARS 1991-1992

BACKGROUND/RATIONALE :

Executive Order No. 121 and NSCB-DBM Joint-Circular No. 1-88 requires all government agencies to submit statistical plans and their corresponding budget to the National Statistical Coordination Board for their review and approval. On the other hand NCC Memorandum Circular No. 89-1 requires the preparation of Agency Information Systems Plan for recommendation of the National Computer Center and approval of the Department of Budget and Management for the allocation of funds for computerization activities.

DENR received approval of its five year Statistical Calendar last year which became the basis for statistical budgets allotted for the Department this CY 1990. For CY 1990, DENR Central Office, Bureaus and NAMRIA have line item budgets for statistical services while Regional Operations have none. NSCB requires that starting CY 1991 budgets for statistical activities in the regions be separately identified.

In July 1989, DENR engaged the services of the Development Academy of the Philippines to help update the old CY 1983-1988 DENR Computerization and Information Systems Plan and produce an updated version. DENR also was a recipient of technical assistance from various Foreign Assisted Projects that looked into the computerization requirements of the DENR at all levels. CY 1989 was a year when computers started to be considered a necessary tool for much of the information processing work in our Department.

A lot of computerization projects identified for implementation would generate statistics, maps, charts and reports for use of the DENR and the general public. On the other hand, statistical projects identified in the five year statistical development plan involves use of computer technology.

This workshop is therefore designed to put together a coordinated statistical and computerization plan for the DENR.

OBJECTIVES:

1. To review and update the five year DENR Statistical Calendar.
2. To come up with budget proposals for computerization of DENR information systems.

Specific:

1. To prepare statistical project plans for CY 1991-1992 for NSCS funding.
2. To prepare the integrated DENR statistical projects plans and financial requirements for CY 1991-1992 by organizational unit, by sector and by type of project vis-a-vis approved budget ceiling.
3. To identify and prioritize applications for development and to identify volume of data requirements.
4. To identify the detailed specifications of needed computer hardware and software packages and the phasing of their acquisition.
5. To identify information technology training requirements of the various DENR Units.
6. To prepare budget for the computerization of DENR Information Systems for CY 1991-1992.
7. To prepare statistical plans and budget to be included in CY 1991-1992 budget of the DENR.
8. To improve coordination between DENR agencies with regards to statistical activities and management information systems.
9. To identify and resolve issues and problems on statistical matters.

Expected Outputs :

- Integrated DENR Statistical plans for 1991 and 1992 by agency by sector
- Financial requirements of statistical projects for 1991 and 1992
- Financial requirements for computerization projects for LY 1991-1992
- Tabulation of identified issues and problems and their solutions.

Methodology :

The first day of the workshop is allotted for the discussion of the statistical plans of the different DENR units. A resource speaker from the National Computer Center will discuss on Information Systems Planning: Framework, components and issues. On the second day, participants will be grouped by sector (forestry, mines, lands). Each sector will come up with an integrated plan of statistical activities and computerization for projects the years 1991 and 1992 together with the corresponding budget. Outputs will be discussed on the third day.

Target Participants :

The workshop shall be attended by the following :

1. Chairman and Vice-Chairman of the DENR Executive Committee on Statistical Concerns and Coordination.
2. Chairman and members of the Sub-Committee on DENR Statistical Plans, Programs and Budget which includes representatives from the different Regional Offices, Bureaus, Attached Agencies and units of the Office of the Secretary viz:

DENR Central Office

PPNO : 5 representatives

Usec for Field Operations: 1 representative

Management and Legal Services: 1 representative per
staff service

Usec for Environment and Research : 1 representative

PAO, SOO and HEA: 1 representative each

NFP: 1 representative

CARR: 1 representative

ISF: 1 representative

Staff Bureaus: 2 representative each

NAMRIA: 1 representative per Department

Each Regional Office

- 1 representative for environment, law and research
- 1 representative for forestry
- 1 representative for lands
- 1 representative for mines
- 1 representative from planning

Workshop Secretariat: 10 staff from Research and Statistics Division and Management Information Service Division of the Planning Service.

Number of Participants : Approx. 105

Venue : PCEI Hostel, University of the Philippines, Diliman, Quezon City

Date : February 15-17, 1990

Financial Requirements :

Expenses :		
Food :		
Snacks (P28.00 x 2)		P 56.00
Lunch		62.50
		118.50
No. of Participants (105)	x	105

		P12,442.50
No. of days (3 days)	x	3

		P37,327.50
Supplies and Materials:		3,000.00
Miscellaneous Expenses:		10,000.00

		TOTAL P 50,327.50
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