

FEB 2 8 1990

SPECIAL ORDER)
No. [7] :
Series of 1990)

SUBJECT:

Authorizing Ms. Socorro M. Arconado, Computer Programmer of the MISD of of the Planning Service to attend the D' Base III + Programming to be held at the Meralco Foundation Institute on February 26 to March 31, 1990.

In the interest of the service and in response to the invitation letter of the Marketing Assistant of the Meralco Foundation Institute, Ms. Socorro M. Arconado is hereby authorized to attend the D' Base III + Course at the Meralco Foundation Institute on February 26 to March 31, 1990 every Mondays, Wednesdays and Fridays from 6:00 to 9:00 p.m.

She shall be entitled to the course fee of \$\mathbb{P}2,000.00, and other incidental expenses, chargeable against the funds of the Department, subject to availability of funds and the usual accounting and auditing procedures.

This order takes effect immediately.

ROLANDO L. METIN
Assistant Secretary
for Management Services