



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

JAN 12 1990

SPECIAL ORDER
NO. 23
Series of 1990

RUSH

SUBJECT: Attendance to the Programming and Budgetting Workshop on January 15-19, 1990 at the DENR Training Center

In the interest of the service and in order to finalize the CY 1990 Work and Financial Plan based on the General Appropriations Act of 1990 at the same time ensure the effective implementation of the priority programs/projects of the Department, a Programming and Budgetting Workshop will be held on January 15 - 19, 1990 at the DENR Training Center, Visayas Avenue, Diliman, Quezon City.

The participants to the said workshop shall be the Regional Executive Directors, OIC, Regional Executive Directors; Regional Planning, Budget and Finance Officers; Regional Planning and Budget Assistants; Staff Bureau Directors; all Planning, Budget or Finance Officers of the Staff Bureaus and of NAMRIA as well as its Department Directors, the Administrator of NAMRIA, Assistant Secretaries and Undersecretaries as well as other DSEC personnel who are directly involved in plan formulation, programming and budgetting.

All USECs, ASECs and Directors are expected to be present on the first, fourth and fifth day of the Workshop (January 15, 18 and 19) while the Regional Executive Directors/OIC, Regional Executive Directors are expected to be present on the fourth and fifth day of the workshop (January 18 and 19). All the rest of the participants are therefore expected to be present during the whole duration of the Workshop.

Transportation expenses incurred by the participants pertinent to their attendance to the above mentioned Workshop shall be charged against the funds of their respective offices subject to the availability of funds and in accordance with the usual accounting and auditing rules and regulations.

This Order shall take effect immediately.


FILENCIO S. FACTORAN
Secretary

PROGRAM OF ACTIVITIES

DAY 1, January 15, 1990

7:00 - 8:00	Registration of Participants
8:00 - 8:15	Opening Remarks by USEC Umali
8:15 - 8:30	Short Talk by SEC. Factoran
8:30 - 8:45	Short Talk by USEC Ramos
9:45 - 9:15	Presentation of Approved 1990 Budget by ASEC Metin
9:15 - 10:30	Presentation/Explanation/Discussion of the Guidelines for the Revision of the 1990 Work and Financial Plan by ASEC Gozun and ASEC Metin
*	S N A C K S
10:30 - 11:00	Presentation of the Guidelines for the Implementation of FAPs by ASEC Abuyuan
11:00 - 12:00	Open Forum
12:00 - 1:00	L U N C H B R E A K **
1:00 - 2:00	Presentation and Discussion of the CARP 1990 Targets by Dir. Palad
2:00 - 7:00	W O R K S H O P
7:00 - 8:00	D I N N E R B R E A K **
8:00 - UP	Resume WORKSHOP

DAY 2, January 16

8:00 - 9:00 Plenary Discussion of Issues and Problems
Encountered on Day 1

9:00 - 12:00 Continuation of the Workshops

12:00 - 1:00 L U N C H B R E A K **

1:30 - 7:00 Continuation of Workshops

7:00 - 8:00 D I N N E R B R E A K **

8:00 - UP Resume WORKSHOP

DAY 3, January 17

8:00 - 9:00 Plenary Discussion of Issues and Problems
Encountered on Day 2

9:00 - 12:00 Continuation of the Workshops

12:00 - 1:00 L U N C H B R E A K **

1:30 - 6:00 Continuation of Workshops

6:00 - 7:00 Submission of the 1990 Work and
Financial Plan (Deadline)

7:00 - 8:00 D I N N E R B R E A K **

8:00 - UP Final Discussion with Evaluators/Facilitators

DAY 4, January 18

8:00 - 9:00 Briefing of the REDs/DIC, REDs
(Regional Planning and Budget/Finance
Officers to brief their respective
REDs)

9:00 - 12:00 Presentation of Revised Regional Plans
by REDs to the Review Panel (30 min. each)

12:00 - 1:00 L U N C H B R E A K **

1:30 - 6:00 Continuation of the Regional Presentation

6:00 - 7:30 Presentation of Revised Sectoral Bureau
Plans by Bureau Directors (15 min. each)

7:30 - 8:00 D I N N E R B R E A K **

8:00 -UP Resume WORKSHOP

DAY 5, January 19

9:00 - 10:00 Presentation and Discussion of the Guidelines
for the Realignment of 1990 WFPs
by ASEC Metin

10:00 - 11:00 Presentation and Discussion of the Guidelines
for the Preparation of 1991 - 1992 Work Plan
and Budget Proposal by USEC Umali

11:00 - 12:30 Discussion/Brainstorming on the following:

- a. Disbursement Scheme
- b. Responsibilities of the Regional Planning
and Budget/Finance Officers

12:30 - 1:30 L U N C H B R E A K **

2:00 - 5:00 WRAP UP SESSION

* SNACKS WILL BE SERVED DURING SESSION (10:00 -11:00 a.m.)
** LUNCH AND DINNER WILL BE PROVIDED BY ORGANIZER.