



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

January 15, 1990

DENR SPECIAL ORDER  
No. 38  
Series of 1990

SUBJECT: Authorizing the personnel of the  
Finance Division of Mines and  
Geo-Sciences Bureau to render  
overtime services.

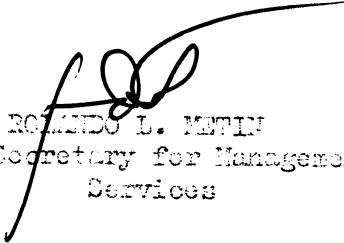
In view of the closing of books of account and in order to meet the deadline set by COA & DENR to submit financial reports, the personnel listed hereunder are hereby authorized to render overtime services from January 2-21, 1990 and be compensated by the hour in accordance with the provisions of Memorandum Circular No. 228 dated March 29, 1989 as implemented by National Budget No. 410 dated April 20, 1989:

Serena C. Gonzales, Estanislao C. Simpaio, Ma. Dolera R. dela Paz, Josefina B. Manahan, Norma G. Soriano, Adelaida B. Calocy, Meyola M. Valdez, Avelino C. Caparas, Adonis E. Javier, Bernard de Lara, Eduardo Gutierrez and Sarvillano dela Cruz.

It is understood, however, that not all personnel listed in the work plan will render overtime services all at the same time. Some will render overtime during Saturdays, Sundays, and Holidays, others on rotation basis or as their services are needed.

Funds for the purpose shall be chargeable against savings in personal services of MGSB subject to the usual budgeting, accounting and auditing rules and regulations.

APPROVED:  
By Authority of the Secretary

  
ROLANDO L. METIN  
Asst. Secretary for Management  
Services