



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

JAN 22 1990

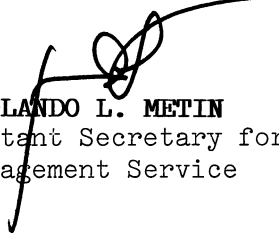
SPECIAL ORDER:

NO. 42
Series of 1990

SUBJECT : Authorizing Ms. PRISCILA MOLINA to attend the 16th TAP on February 5-9, 1990 at the CSC-NCR.

In line with the objective of the CSC for a more efficient and effective delivery system of goods and services by the bureaucracy and in response to the letter-invitation of Director Jorge M. Mindanao, Ms. Priscila Molina, Human Resources Mgt. Officer III is hereby authorized on official time to attend the 16th TAP on February 5-9, 1990 at the 7th Floor, BIR Bldg., Quezon Blvd. Quezon City.

As such, she is authorized to claim a training fee of ₱800.00 and actual transportation expenses chargeable against the appropriation of this Office subject to the usual accounting and auditing rules and regulations.


ROLANDO L. METIN
Assistant Secretary for
Management Service



Republika ng Pilipinas
KOMISYON NG SERBISYO SIBIL
(Civil Service Commission)
NATIONAL CAPITAL REGION
Quezon City

Jan. 10, 1990

Hon. Fulgencio S. Factoran, Jr.
Secretary
Dept. of Environment & Nat. Resources
Diliman, Quezon City

Dear Secretary Factoran:

We are entering a new decade with a vision of a stronger and more responsive civil service. By this, we mean a more efficient and effective delivery system of goods and services by the bureaucracy. We believe that the realization of such a vision can be enhanced through a better trained personnel along one of the major concerns of the CSC which is appointments preparation.

In this connection, the National Capital Region, this Commission, is pleased to announce the conduct of the 16th TAP on February 5-9, 1990, at the 7th Floor, BIR Bldg., Quezon Blvd., Quezon City. This program is designed to provide the participants with the necessary knowledge and skills pertinent to appointments preparation and to update them with the latest issuances and policies relevant to the performance of their duties as personnelists.

The training fee is P800.00 per participant. This covers the expenses for the training materials, meals and snacks and honoraria of resource speakers.

May we, therefore, invite you to send your Personnel/Administrative Officers or other personnel who are actually involved in the preparation of appointments to attend this training program.

Since we can only accommodate a limited number of participants, please send your nominations as early as possible.

For further details and reservation, please call us up through telephone numbers: 99-18-68 or 99-19-50.

We hope that through this training program, your agency and the CSC could work hand in hand with the rest of the bureaucracy and thus ensure effective and quick delivery of services.

Very truly yours,

Jugelito Q. Grande
for JORGE M. MINDANAO

** KALAYAAN AT KAPAYAPAN ** Director