

JAN 2 4 1990

SPECIAL ORDER NO. <u>50</u> Series of 19.90

> SUBJECT: Authority to render overtime services of the internal staff of the Office of the Secretary.

In the interest of the service and in view of the nature of your work in the Office of the Secretary, the following personnel are hereby authorized to render overtime service during regular days, Saturdays and Holidays, persuant to LOI No. 563, dated 30 June 1977, Office No. 2, dated September 1977 and the applicable instruction, directives and guidelines previously issued by the Office which are not inconsistent with the Letter of Instruction:

CEFERINO BERGADO BENJAMIN BANTOG MICHAEL DIMALAO GODFREY DELA CRUZ RODOLFO DE VEYRA AMELITO MATOTO JESUS GARCIA ROSIE C. MARTIN ROSITA PINIANO

GRAZAWASKI M. MALLILLIN ROMEO PANGILINAN FLORDELIZA C. AGUSTIN CHARLIE PUASO ISAIAS DELOS SANTOS FRANCISCO UBALDO FELY BALABBO ROMEO VALDEVIESO

The personnel concerned who are authorized/required to render overtime services are entitled to payment for services rendered BY THE HOUR to commence at 5:00 P.M. during regular days and 8:00 A.M. during Saturdays, and Holidays, pursuant to the provision of Memorandum Order No. 228 and National Budget Circular No. 410 dated 28 April 1989, chargeable against any funds/savings of the Department, subject to the availability of funds and the usual budgeting accounting and auditing rules and regulations.

This authority is effective from 01 January to 31 March 1990 subject to availability of funds and the usual accounting and auditing rules and regulations.

APPROVED:

ENCIO S. FACTORAN, JR.

Secretary

RECOMMENDING APPROVAL:

AMEL J. GONZALES Head Executive' Assistant