



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

JAN 24 1990

DENR Special Order  
No. 59  
Series of 1990

SUBJECT: Authorizing the personnel of the  
Finance and Planning Division DENR  
Region VI, Iloilo City to render  
overtime services.

In view of the closing of the books of accounts and the increasing volume of financial transactions, the personnel of the Finance and Planning Division who are listed hereunder are hereby authorized to render overtime services from January 2 - February 15, 1990 subject to the submission of weekly output/accomplishments and be compensated by the hour in accordance with the provisions of Memorandum Circular No. 228 dated March 29, 1989 as implemented by National Budget Circular No. 410 dated April 28, 1989.:


Lourdes R. Bonilla	Tita Galaraga
Thelma C. Baldonado	Lea Catalan
Evelyn Casuncad	Lea Tabladello
Eva Ulie delos Santos	Fatima Velasco
Lynnette Simpas	Preciosa Guion
Nancy Gavan	Carolyn Lanabe
Alma Villora	Teresa Bretaña
Nelda Tamayo	Marina Paredes
Lourdes Sumaguio	Luz Sobrejuanite
Olympia Molavin	Nemia L. Austria
Maxima T. Lagdamen	Ma. Theresa Juadiong
Alvero Y. Abcede	Gloria Tanongtanong
Julia Guardafavo	Consuelo Callado
Emma Delima	

The rendition of overtime services is necessary in order to update the book of accounts and to facilitate the preparation of year-end financial reports and statements to be submitted on or before the deadline set by the Commission on Audit and the Department of Budget and Management.

It is understood, however, that not all personnel listed in the work plan will render overtime services all at the same time. Some will render overtime services during Saturdays, Sundays and Holidays, others on rotation basis or as their services are needed.

Funds for the purpose shall be chargeable against savings in personal services of DENR, Region VI.

APPROVED:  
By Authority of the Secretary

  
ROLANDO S. METIN  
Asst. Secretary for  
Management Services

EOB/TLA/ACL/nbv