



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

1990 2 8 1990

SPECIAL ORDER
NO. 610
Series of 1990

SUBJECT: Authority to render overtime services of the personnel of the office of the Head Executive Assistant, OSEC.

In the interest of the services and in view of the nature of your work in the Office of the Secretary, assigned to Head Executive Assistant, the following personnel are hereby authorized to render overtime service during regular days, Saturday and Holidays, pursuant to LOI no. 563, dated 30 June 1977, Office Order No. 2, dated September 1977 and the applicable instruction, directives and guidelines previously issued by the Office which are not inconsistent with the Letter of Instruction:

MARILYN Q. LANDICHO
VALENTE VILLANUEVA
ALONA MAGSUMBOL
MA. TERESA B. ESPINOL
EMELITA AGUINALDO
APRIL ROSE GARCIA
JOSEPHINE DIMALANTA
BERNADITA SULLA
LOLITA SAJUL
CLAUDIA CABRERA
STEPHEN ABELLA
MARTA ASUNCION

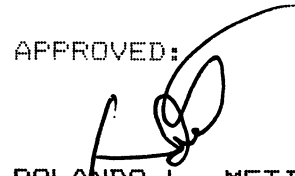
VICENTE GUIMARY

ROSARIO R. CARTA
MA. LOURDES SIOSON
RAYMUND VILLANUEVA
ENRICO ANTONIO O. SANTOS
TOMMY VALDEZ
HELEN LEE D. JIMENEZ
CLEMENCIA EVALLE
REY ADOLFO
IVENE REYES
CARMELO CAUSAPIN
VIVIAN VINLUAN
JASON LAO
NORBERTO BUGAY

The personnel concerned who are authorized/required to render overtime services are entitled to payment for services rendered **BY THE HOUR** to commence at 5:00 P.M. during regular days and 8:00 A.M. during Saturdays, and Holidays, pursuant to the provision of Memorandum Order No. 228 and National Budget Circular no. 410 dated 28 April 1989, chargeable against any funds/savings of the Department, subject to the availability of funds and the usual budgeting accounting and auditing rules and regulations.

This authority is effective from June 1 to June 30, 1990 subject to availability of funds and the usual accounting and auditing rules and regulations.

APPROVED:


ROLANDO L. METIN
Assistant Secretary for Management
Services

RECOMMENDING APPROVAL:


AIMEE T. GONZALES
Head Executive Assistant

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