



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

SPECIAL ORDER
NO. 682
Series of 1990

SUBJECT: Authority to render overtime services of the personnel of the office of the Head Executive Assistant, OSEC.

In the interest of the services and in view of the nature of your work in the Office of the Secretary, assigned to Head Executive Assistant, the following personnel are hereby authorized to render overtime service during regular days, Saturday and Holidays, pursuant to LOI no. 563, dated 30 June 1977, Office Order No. 2, dated September 1977 and the applicable instruction, directives and guidelines previously issued by the Office which are not inconsistent with the Letter of Instruction:

MARIFIL POLLISCO
VALENTE VILLANUEVA
ALONA MAGSUMBOL
MA. TERESA B. ESPINOL
EMELITA AGUINALDO
APRIL ROSE GARCIA
CLEMENCIA EVALLE
REY ADOLFO
IVENE REYES
CARMELO CAUSAPIN
NELIE VALLANUEVA
JASON LAO
VICENTE GUIMARY

ROSARIO R. CARTA
MA. LOURDES SIDSON
RAYMUND VILLANUEVA
ENRICO ANTONIO O. SANTOS
TOMMY VALDEZ
HELEN LEE D. JIMENEZ
BERNADITA SULLA
LOLITA SAJUL
CLAUDIA CABRERA
STEPHEN ABELLA
NORBERTO BUGAY

The personnel concerned who are authorized/required to render overtime services are entitled to payment for services rendered BY THE HOUR to commence at 5:00 P.M. during regular days and 8:00 A.M. during Saturdays, and Holidays, pursuant to the provision of Memorandum Order No. 228 and National Budget Circular no. 410 dated 28 April 1989, chargeable against any funds/savings of the Department, subject to the availability of funds and the usual budgeting accounting and auditing rules and regulations.

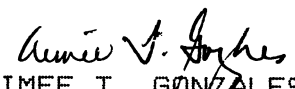
This authority is effective from July 1 to July 31, 1990 subject to availability of funds and the usual accounting and auditing rules and regulations.

APPROVED:


ROLANDO L. METIN

Assistant Secretary for Management
Services

RECOMMENDING APPROVAL:


AIMEE T. GONZALES

Head Executive Assistant