



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

NOV 11 1991

DENR Special Order
No. 1032
Series of 1991

SUBJECT: Amending Special Order No.918 dated
October 10, 1991 re: Office Services
Course:

In the interest of the service, DENR Special Order No. 918 dated October 10, 1991 is hereby amended to include the following DENR employees as additional Resource Persons to the Office Services Course.

1. Cynthia Balascopo
2. Herminia Ecleo

All other provisions in DENR Special Order No. 918 remain the same.

EMERITA G. BICALDO
Officer-In-Charge

Office of the Assistant Secretary for
Management Services

Recommending Approval:

CRISTINA R. GATES
Officer-In-Charge
Human Resource Development Service



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

OCT 10 1991

DENR Special Order
No. 918
Series of 1991

Subject : Authorizing some DENR Personnel to attend the Office Services Course to be held at the HRD Training Room on October 14 - 18, 1991.

In the interest of the service, and in line with the continuing effort of management in improving the efficiency and capability of its personnel, the following DENR personnel are hereby authorized to attend the Office Services Course to be held at the HRD Training Room starting October 14 - 18, 1991 from 8:00 AM to 5:00 PM.

Resource Speakers

- | | |
|---|---|
| 1. Ligaya C. de Castro/
Francisco Abarquez | 5. Adeluisa G. Siapno/
Jose Willy B. Ulanday |
| 2. Angelito V. Fontanilla | 6. Aurora V. Pido/
Rosario Cheng |
| 3. Manuel Balangue | 7. Maria Ricafort/
Euprefia Baldemor/
Edna Guevarra |
| 4. Guadalupe Oliverros | |

Facilitators

1. Yvonne Baldado
2. Euprefia Baldemor

PARTICIPANTS

1. LUZCELY VEDAN
2. MARY JUNE DANDAN
3. APRIL ROSE MANSUETO
4. ENGRACIA CARLOS
5. LOLITA COSTUNA
6. HEIDI G. NATURAL
7. VICKY R. LEE
8. SOCORRO BELMONTE
9. DANILO REYES
10. JOSEFINA BALLESTEROS
11. ELIZABETH TAN
12. JUDITH CURAMEN

OFFICE

- ACCOUNTING DIV.
ACCOUNTING DIV.
HEAD EXECUTIVE ASST. OFFICE
MISD
NPCO
MANAGEMENT DIV.
MANAGEMENT DIV.
RSD-PLANNING SERVICE
ICAD-SCO
REGION -- 4
REGION -- 4
NATIONAL CAPITAL REGION

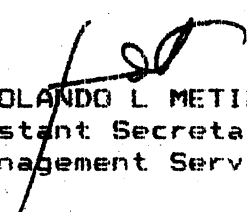
13. CORNELIO PERALTA	NATIONAL CAPITAL REGION
14. EDNA GABRIOLA	NATIONAL CAPITAL REGION
15. PATRICIA MALIHAN	NATIONAL CAPITAL REGION
16. LEONILA MARASIGAN	NATIONAL CAPITAL REGION
17. ANITA C. YNTIG	NCR-NORTH CENRO
18. MERLE REBALDO	NCR-SOUTH CENRO
19. RANDY C. MABANA	PROTECTED AREAS & WILDLIFE BU.
20. NORBERTO M. NADADO	PROTECTED AREAS & WILDLIFE BU.
21. EDEN FABIAN	FOREST MANAGEMENT BUREAU
22. ALFREDO DANSECO	FOREST MANAGEMENT BUREAU
23. TERESITA DAVID	ENVIRONMENTAL MANAGEMENT BU.
24. ROWENA TAHANLANGIT	ENVIRONMENTAL MANAGEMENT BU.
25. TERESITA AVENTURADO	MINES & GEO-SCIENCES BUREAU
26. LYNDA G. JIMENEZ	MINES & GEO-SCIENCES BUREAU
27. RODOLFO REVILLA	ECOSYSTEM RESEARCH DEV'T SER.
28. MYRNA VALENCIA	ECOSYSTEM RESEARCH DEV'T SER.
29. AGNES FERANCULLO	LAND MANAGEMENT BUREAU
30. ADELINA ROQUE	- DO -

All facilitators and participants are required to bring their own lunch and snacks.

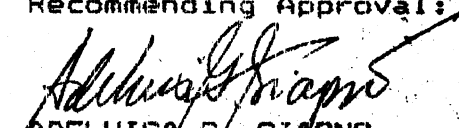
Attendance shall be on official time on the date specified above.

ERDB participants are entitled to reasonable transportation allowances chargeable to their respective offices subject to usual accounting and auditing rules and regulations.

This Order takes effect immediately.


 ROLANDO L. METIN
 Assistant Secretary for
 Management Services

Recommending Approval:


 ADELUISA G. SIAPNO
 Assistant Chief, Manpower Training
 Service Division