

November 18, 1991

SPECIAL ORDER No. 7/15 s. 1991

SUBJECT :

DESIGNATION OF MS. HILDA O. DE LA MOTA, EXECUTIVE ASSISTANT III, AS OIC-CHIEF, ADMINISTRATIVE DIVISION, DENR-REGION VII EFFECTIVE NOVEMBER 01, 1991

- 1. In the interest of the service and in view of the retirement of Mr. Romulo A. Suganob, Chief of the Administrative Division, Ms. de la Mota is hereby designated as Officer-In-Charge, Administrative Division, DENR-Region VII, Cebu City.
- 2. In the discharge of the functions of the Office as hereby designated, she should be guided by existing laws, rules and regulations.
- 3. She shall be entitled to the monthly Representation and Transportation Allowances (RATA) and other emoluments as provided for by law.
- 4. This Order takes effect immediately and shall remain in effect unless revoked or amended in writing.

Under secretary for Field Operations