



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

Special Order  
No. 1167  
Series of 1991

DEC 11 1991

Subject : Creation of a Committee to Conduct Preliminary Investigation on the Alleged Missing Compressor of one (1) Unit Window Type Airconditioner


In the interest of the service, a Committee to conduct a preliminary investigation regarding the missing compressor of one (1) unit window type airconditioner assigned to CARP Secretariat, is hereby created to be composed of the personnel from the Management Division, FMS, to wit:

Angelito V. Fontanilla Management & Audit Analyst IV	Chairman
Gilbert C. Mondroy Management & Audit Analyst II	Member
Mario Bernabe R. Contreras, Jr. Management & Audit Analyst I	Member

The Committee shall have the following functions :


1. To conduct preliminary investigation, make inquiries and summon or require in writing all matters with personnel and security guards who may have knowledge or information relative to the matter;
2. To perform any act which would contribute to the immediate resolution of the preliminary investigation; and
3. To submit report within two (2) weeks after the completion of the investigation.

This Order shall take effect immediately and remain enforced until after the completion of their investigation.

  
ROLANDO L. METIN  
Assistant Secretary  
for Management Services

Recommended by:

  
EMERITA Q. BICALDO  
Director  
Financial & Management Service

  
ERLINDA P. MERAM  
Director  
Administrative Service