

FEB 1 4000

SPECIAL ORDER)
NO. /26 :
Series of 1991

SUBJECT

Designating Forester ELMER L. AZUCENA as Acting Assistant Project Manager of the Third Davao Irrigation Project - Soil Conservation and Watershed Management Component (LN 580 PHI), Tagum, Davao del Norte.

In the interest of the service and for the continuous and effective implementation of the different activities of the above-captioned project, Forester Elmer L. Azucena is hereby officially designated as Acting Assistant Project Manager of the above project.

As Acting Assistant Project Manager, Forester Azucena shall assist the Project Manager in the performance of the following functions:

- a. Direct and supervise the implementation of project activities in accordance with the approved work and financial plan;
- b. Establish schemes and procedures for the effective and efficient project operation consistent with the operational framework for foreign-assisted projects and other agency regulations, guidelines and procedures;
- c. Prepare and submit annual work and financial plans, and procurement plans of the Project;
- d. Develop and implement efficient monitoring and evaluation system for the Project;
- e. Prepare and submit periodic project reports on physical accomplishments and financial utilization to the Undersecretary for Planning, Policy and Project Management thru the Assistant Secretary for Foreign-Assisted and Special Projects and proper channels; and
- f. Perform other duties and responsibilities as may be assigned by higher authorities.

In the discharge of his functions as Acting Assistant Project Manager, he shall be entitled to reasonable transportation allowance and other allowable expenses subject to the existing accounting and auditing rules and regulations.

This Order takes effect upon signing and supersedes all orders inconsistent herewith.

VICTOR O. RAMOS Undersecretary for

Undersecretary for Field Operations

RICARDO M. UMALI

Undersecretary for Planning, Policy and Project Management

Recommending Approval:

LIRIO T. ABUYUAN

Assistant Secretary for Foreign Assisted and Special Project

RENATO A. DE RUEDA

Assistant Secretary for Visayas and Mindanao Field Operations