



Republic of the Philippines  
DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

MAR 11 1991

DENR SPECIAL ORDER )  
NO. 212 :  
Series of 1991 )

SUBJECT: Designating Some DENR Personnel to constitute the DENR-Upland Development Program Regional Monitoring and Evaluation (UDP-RME) Teams

1. In the interest of the service and to ensure effective and efficient conduct of monitoring and evaluation of all projects under the DENR-Upland Development Program, the following DENR field personnel are hereby designated as members of the DENR-UDP Regional Monitoring and Evaluation Teams:

Region 1

1. Julinda Zamoranos
2. Florencio Tuazon
3. Fely L. Valdez

Region 2

1. Paul C. Gaffud
2. Luisito Bisera
3. Yolando Binag

Region 3

1. Cirila C. Manzano
2. Nerissa G. Vinoya
3. German Julian

Region 4

1. Zenaida Rabaya
2. Aida D. Peralta
3. Bernardita Carambas
4. Wilfrido Angeles
5. Eliseo Umbania

Region 5

1. Luzviminda R. Chioco
2. Al Orolfo

Region 6

1. Lucita Roncal
2. Virgilio Emperio
3. Soledad Sucaldito

Region 7

1. Eugene Mozo
2. Arnold V. Jugan
3. Samuel Montejo
4. Percival Fiel

Region 8

1. Catalina Nunez
2. Myrna Arbiol
3. Benedicto Galan

Region 9

1. Wilma Ramos
2. Celerino Daniel
3. Clarita Roma
4. Generalao Nicolas
5. Wilma Bue

Region 10

1. Enrique Toquib
2. Nestor Ocampo
3. Dinah Libao

Region 11

1. Aurelio Gavarra
2. Manuel Vergara
3. Guerrillete Candones

Region 12

1. Vicente Cortez
2. Carmelita Malicad
3. Rodney Calvo

CAR

1. Elizabeth Antolin
2. Octavio Cuanso
3. Leonora Garcia

2. The Regional M&E Team shall have the following functions:

- a) Undertake actual/onsite monitoring and evaluation of all DENR Upland Development Program/projects following the prescribed M&E guidelines and procedures;
- b) Collect, analyze and process information and project data;
- c) Prepare and submit semestral M&E reports and recommendations to the Undersecretary for Field Operations and Concurrent Chairman, DENR-UDP through the UDWG Executive Secretary, FMB, Visayas Avenue, Diliman, Quezon City.

3. The Regional Office representative shall act as Chairman of the Regional Monitoring and Evaluation Team and shall initiate and spearhead in planning out all the activities related to M&E. Moreover, in addition to the above-stated functions, the duties of each individual member shall be defined as follows:

Regional - As chairman of the Regional M&E Team, shall present the reports during RUDC meeting and endorse the final reports duly concurred by the RUDC Chairman to the Central Office; through the UDP PSS, FMB, Visayas Avenue, Quezon City, and conduct on site M&E together with the PENRO and CENRO members;

PENRO member- shall take charge in the thorough evaluation of logistics such as utilization of project funds specifying its fund use and other related financial matters; and conduct on site M&E together with the Regional and CENRO representative;

CENRO member-- shall be responsible for the continuous monitoring of project activities in as much as s/he has direct contact with the FCO and the project, give feedback reports to the Regional and PENRO representatives prior to the team's scheduled M&E and conduct on site M&E together with the Regional and PENRO representatives.

4. Immediately after the M&E training, the team shall draw out strategies that would facilitate the conduct of M&E. Initially, they shall be guided by the following schedules:

- 1st week of April 1991 - secondary data gathering/preparation of Travel Orders, other administrative concerns.
- 2nd week of April 1991 - conduct of actual or on-site M&E.
- 3rd week of April 1991 - preparation of reports/writing and submission

However, succeeding M&E activities shall be conducted every six (6) months thereafter. For better results, verification of project data may be done anytime if it deems necessary.

5. They shall be entitled to reasonable transportation expenses and other allowances chargeable against appropriation of their respective offices subject to the usual auditing and accounting requirements.

6. This order takes effect immediately.



VICTOR O. RAMOS  
Undersecretary for Field Operations  
and Concurrent Chairman, UDWG