



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

MAR 20 1991

DENR SPECIAL ORDER)
No. 247 :
Series of 1991)

SUBJECT: CREATING THE ENVIRONMENT AND NATURAL RESOURCES (ENR) SECTOR PLANNING GROUPS IN THE DENR CENTRAL AND REGIONAL OFFICES, PENROS AND CENROS FOR ENR SECTOR DEVELOPMENT PLANNING, INVESTMENT PROGRAMMING, BUDGETING AND FOR OTHER RELATED PURPOSES.

1.0 Pursuant to the provisions of Executive Order 192, dated June 10, 1987, organizing the Department of Environment and Natural Resources (DENR) and the Implementing Guidelines promulgated under DENR Administrative Order No. 1, Series of 1988, dated January 13, 1988, in order to strengthen the overall planning capacity and capability of DENR Offices at the central, regional, provincial and community levels, the following ENR Sector Planning Groups and corresponding Steering Committees and Secretariats are hereby created:

A. Composition

1) **ENR Sector Planning Group (SPG) in DENR Central Office, hereinafter referred to as SPG- Central:**

- a) Chief of Planning Service.....Group Leader
- b) Chief of the Planning and Programming Division (PPD), PPSO..Operating Officer
- c) Four (4) Senior Planning Staff from PPSO and FASPO.....Members
- d) One (1) Senior Staff from the Finance Division, Finance and Management Office.....Member
- (e) Two (2) Senior Specialists (serving as sector planners) from each Bureau.....Members
- (f) PPD Staff and other DENR Personnel Designated by the PPPMO Undersecretary.....Secretariat

2) **ENR Sector Planning Group (SPG) in DENR Regional Office, hereinafter referred to as SPG-Region:**

- a) RTD, preferably for Research.....Group Leader
- b) Chief of the Planning and Management Division (PMD), Support Services.....Operating Officer
- c) Four (4) Senior Planning Staff and one (1) Senior Finance Officer from the Support Services Divisions.....Members
- d) Two (2) Senior Specialists (serving as sector planners) from each of the Technical Sector Services.....Members
- e) PMDO and other DENR Regional Staff designated by the RED.....Secretariat

3) **ENR Sector Planning Group (SPG) in the PENRO-CENROs, hereinafter referred to as SPG-Province:**

- a) PENRO.....Group Leader
- b) PENRO designated Planning Officer.....Operating Officer
- c) CENRO designated Planning Officer.....Members
- d) Other PENRO and CENRO staff designated by the PENROMembers
- e) PENRO and CENROs technical staff designated by the PENRO and CENROs, respectively.....Secretariat

B. Functions

1) **ENR Sector Planning Groups (SPGs):**

The general functions of the SPGs are the following:

- a) Formulates and/or coordinates short-, medium- and long-term integrated ENR sector development plans;
- b) Prepares and/or coordinates annual and medium-term integrated ENR sector investment programs, including project development and annual budget proposals;
- c) Prepares DENR guidelines and standards for ENR sector planning, programming and budgeting;
- d) Conducts monitoring and evaluation of ENR sector policies, plans, programs and projects being implemented by DENR; and

e) Coordinates with other government development and planning bodies including the NEDA and DBM, non-government organization, and other private sectors on matters pertaining to ENR sector planning, programming and budgeting.

The specific activities to be undertaken by the respective SPGs (Central, Region and Province) shall be defined in DENR guidelines to be issued from time to time by the National Steering Committee that shall be created hereinafter.

2) Secretariat

a) Provide technical and administrative support to their respective SPGs; and

b) Performs other functions that the respective SPG Group Leaders may assign from time to time.

2.0 To ensure overall coordinative and full effectivity of activities of SPGs, the following Steering Committees are also hereby created:

A. National Steering Committee

1) Composition

- a) Undersecretary, PPPMO.....Chairman
- b) Assistant Secretary, Planning and Policy Studies Office.....Member
- c) Assistant Secretary, Foreign-Assisted and Special Project Office.....Member
- d) Assistant Secretary for Finance and Management Office.....Member
- e) Assistant Secretaries for Field Operations.....Members

2) Functions

The National Steering Committee shall serve as the policy-making and governing body for the activities of the SPGs. It shall be responsible for providing policy and planning guidelines, review and approval of work programs, progress of work, formulated development plans, investment programs, annual budget proposals, recommendations and related matters pertaining to ENR sector planning, programming and budgeting undertaken by the the SPGs at the DENR Central and Regional Offices.



B. Regional Steering Committee

1) Composition

- a) Regional Executive Director.....Chairman
- b) All Regional Technical Directors.....Members
- c) All PENROs.....Members


2) Functions

In coordination with the National Steering Committee, the Regional Steering Committee shall act as the policy-making and governing body for SPG activities in the regional and provincial-municipal levels. It shall be responsible for providing policy and planning guidelines, program and progress of work, formulated plans, programs, recommendations and related activities and outputs of SPG-Region and SPG-Provinces in the region.

The respective Steering Committees shall meet as often as needed to ensure proper guidance, coordination, and timely completion of SPG activities at the DENR Central and Regional Offices, PENROs and CENROs.

3.0 The National Steering Committee, in coordination with the Regional Steering Committee, shall formulate the detailed operationalization of this Order, including the specification of names of personnel to constitute the various SPGs.

4.0 This Order shall take effect immediately and supercedes all previous Special Orders that are inconsistent herewith. It shall remain in effect until such time that the activities and functions of the SPGs are institutionalized in the Department.


FULGENCIO S. FACTORAN, JR.
Secretary-