



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

JAN 23 1991

SPECIAL ORDER  
NO. 31  
Series of 1991

SUBJECT: Designating Forester Raymundo D. Crisostomo as Project Director of all DENR Components under the Second Palawan Integrated Area Development Project

1. In the interest of the service and in order to promote effective and efficient project implementation, Forester Raymundo D. Crisostomo is hereby designated as Project Director of the Second Palawan Integrated Area Development Project - DENR Component.


2. As Project Director, he shall be under the supervision of the Regional Executive Director, and shall perform the following functions:

- a. Direct and supervise the implementation of project activities in accordance with the approved plan and financial plan;
- b. Prepare reports and documents for the Regional Executive Director, prepared in accordance with the administrative standards for barangay-assisted projects, and all other reports, memoranda, guidelines and procedures;
- c. Review and recommend annual work and financial plans, budgets and staffing of personnel and other project staff, and budget allocations per project activity;
- d. Develop and implement a staff development and training program for the project;
- e. Prepare and submit monthly reports on the progress of project implementation to the Regional Executive Director, Planning, Policy and Program Management, and the Regional Office, and to the Regional Office, and Special Services and Support Division;
- f. Perform other duties and responsibilities that may be assigned by higher authorities.

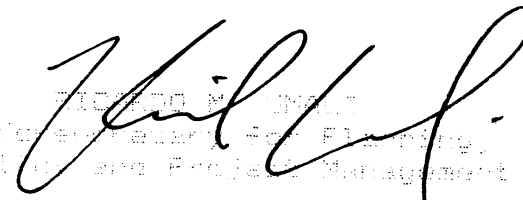
3. As Project Director, he shall be provided with an official car, provided with telephone and financial, and a furnished office under the DENR Bureau at Cagayan, and a furnished office at designated projects.

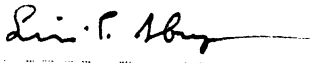
4. In the discharge of his functions, he shall be entitled to reasonable transportation allowance and other allowable expenses under existing laws and regulations subject to the usual accounting and auditing rules and procedures.



5. This order takes effect immediately and supersedes all orders inconsistent herewith.

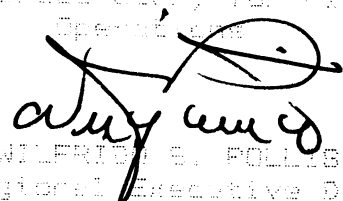
  
EUSEBIO S. FACTORAN, JR.  
Secretary

RECOMMENDING APPROVAL:

  
RICARDO M. UMALI  
Undersecretary for Planning,  
Budget and Project Management

  
LITO T. ARNYUAN  
Assistant Secretary for Foreign-  
Assisted and Special Projects

  
VICTOR D. RAMOS  
Undersecretary for Field  
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WILFREDO S. POLIBOSO  
Regional Executive Director  
Region IV 